

The Invocation was offered by Mrs. Thigpen; the Pledge of Allegiance was led by Mrs. Frakes.

The School Board of Okaloosa County met in Regular Session on July 23, 2001, in the Okaloosa County Courthouse, Crestview, Florida.

PRESENT: Rodney Walker, Chairman
Cindy Frakes, Vice-Chairman
Howard Hill
Lloyd Taylor
Cathy Thigpen

Don Gaetz, Superintendent
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 4:00 p.m. and welcomed visitors and presenters. The meeting was then recessed for the Special Disciplinary Hearings and reconvened at 4:10 p.m.

Mr. Gaetz requested Consent Items #15, #22, and #24 be deleted; the Chairman approved the request.

Dr. Spence requested that a report on layoff and recall of employees be added to the Agenda. The Chairman approved the addition as Committee and Staff Report #4.

Mrs. Frakes questioned the requirement for computers in all the school's health rooms as stated in the Full Service School Agreement. Nancy Smith, Health Department representative, responded that no additional expenditure was required so long as they have access to a computer. Mrs. Frakes then inquired about the method of payment. Ms. Smith stated that there is a quarterly billing up to the grant funded amount of \$100,000.00.

Due to the need for changes in the contract with the Florida Partnership For School Readiness Coalition this item was deleted from this agenda and will be re-submitted at the Special Meeting on Monday.

Mr. Walker stated that it was his understanding that the Class Size Reduction Funding would provide the necessary funding to recall almost all the elementary teachers now on layoff. Initially, this funding source was to be used for beginning teachers. An agreement has been reached that will allow the teachers in the program last year to be recalled this year.

Dr. Spence reported that since the personnel recommendations were received by the School Board in May, 53 teachers have been placed, either as openings developed at their schools or in other schools, in accordance with the agreement signed by the District and OCEA. The current list of teachers in layoff was provided. She noted that openings may still occur during the next few weeks. Also, about 20 elementary positions will be available for teachers in layoff using Class Size Reduction Funding. After placing these individuals there will only be a few individuals in the areas of music, physical education and home economics that have not been placed. These individuals will possibly be placed before school starts.

Although this item was deleted from the agenda, Mrs. Frakes asked for clarification on the closing of the Auto Mechanics Program at Crestview High School. Wayne Ansley responded that the program would remain open with an expected enrollment of 15-17 students. The instructor has provided a written statement addressing the safety issue.

Mrs. Frakes stated that the request to close the program indicated that there was a letter from the instructor stating that it was unsafe to have more than 10 students in the class. She asked that both letters from the instructor be provided to the Board. Mr. Gaetz directed Mr. Ansley to provide the board members with both letters.

Mr. Walker noted that the budget information provided to the Board for the DJJ Centers was last year's statements, budget, goals and objectives, and SAC members as well as dated and signed by Dr. Grandstaff who is no longer the DJJ Director. He further noted that from the information provided there is no way to tell how many individuals are on the payroll for DJJ who are not working there either full time or part time. He asked the Superintendent to provide updated and clarifying information to the board members.

Mr. Gaetz stated that the waiver of district procedure for the composition of the school advisory council is being requested at this time in order to constitute a new advisory council that can then make adjustments to their academic plan.

APPROVAL OF AGENDA:

Motion to approve the Agenda as amended was made by Mrs. Thigpen, seconded by Mr. Hill and carried unanimously (all changes approved by the Chairman):

Committee and Staff Reports: Added as item #4, Layoff and Recall Report

Consent Agenda: Items #14, #15, #22 and #24 were deleted

VISITORS: None

PUBLIC DISCUSSION: No Request

PERSONNEL RECOMMENDATIONS:

1. The recommendation of the Superintendent for the appointment of Jacqueline Craig as the Principal of Northwood Elementary School was approved on a motion by Mrs. Thigpen, seconded by Mr. Hill and carried unanimously (Exhibit 01-488).
2. The Superintendent's recommendation for the appointment of Vivian Green as the Principal of Pryor Middle School was approved on a motion by Mrs. Frakes, seconded by Mr. Taylor and carried unanimously (Exhibit 01-489).

COMMITTEE AND STAFF REPORTS:

1. Facilities Construction Update, presented by Bill Smith
2. Community Affairs/Grants Update, presented by Ray Sansom (Exhibit 01-490)
3. Mrs. Bevino gave an update on changes to be included in the Pupil Progression Plan for 2001-2002. The PPP will be finalized and presented to the Board once the Florida Department of Education releases the new state assessment criteria (expected August 1 & 2) which could change the recommendations for remediation, promotion, and retention. The update included a new uniform grading scale (new scale mandated for high school), definition of homeless students, changes in immunization requirements, changes in promotion and retention, allowing eighth grade students to receive high school credit for Algebra I Honors and/or a foreign language, and modification to the time line for calculation of high school rank in class. (Exhibit 01-491)
4. Motion to approve the Layoff-Recall Report presented by Dr. Spence was made by Mr. Hill, seconded by Mrs. Frakes and carried unanimously (Exhibit 01-492).

CONSENT AGENDA:

Motion to approve the Consent Agenda as amended was made by Mr. Hill, seconded by Mrs. Frakes and carried unanimously:

1. Minutes of Workshop Meeting of July 5, 2001, and Minutes of Regular Meeting of July 9, 2001, recommended by the Superintendent for approval.
2. Budget Amendment, presented by Patricia Wascom and recommended by the Superintendent for approval - Not available for consideration
3. Monthly Financial Report for June 2001, presented by Patricia Wascom and recommended by the Superintendent for approval - Not available for consideration
4. Acceptance of donation to Edwins Elementary School from the Wal-Mart Foundation in the amount of \$1000.00, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-493).
5. Acceptance of donation to Oak Hill Elementary School from the Eglin Chaplain Fund in the amount of \$2565.11, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-494).
6. Acceptance of donation to Bluewater Elementary School from David S. Raymond in the amount of \$2400.00 for the cost and installation of carpet for one classroom, presented by Dr. Robert McEachern and recommended by the Superintendent for approval (Exhibit 01-495).
7. Cooperative Agreement between the School Board of Okaloosa County and Okaloosa-Walton Child Care Services, Inc., to provide ancillary services (child care) for the Teenage Parent Program, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-496).
8. Cooperative Agreement between the School Board of Okaloosa County and the Florida Department of Health/Okaloosa County Health Department to provide ancillary services (health/social services) for the Teenage Parent Program, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-497).
9. Agreement between the School Board of Okaloosa County and Northwest Florida Comprehensive Services for Children, Inc., for continuation of the Personal Safety Program, "Good Touches-Bad Touches", in grades 1-5, Life Management Skills and ESE classes, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-498).
10. Contract between the School Board of Okaloosa County and Wadell Davis for prevention/intervention counseling services, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-499).
11. Contract between the School Board of Okaloosa County and Bridgeway Center, Inc., for reach-out counseling services, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-500).
12. Letter of Agreement between the School Board of Okaloosa County and Healthy Families Okaloosa to provide parenting assistance for the Teenage Parent Program, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-501).
13. Full Service School Agreement between the School Board of Okaloosa County and the Florida Department of Health/Okaloosa County Health Department, presented by Barbara Edenfield and recommended by the Superintendent for approval (Exhibit 01-502).

14. Deleted - Contract between the School Board of Okaloosa County and Florida Partnership For School Readiness Coalition for provision of Early Intervention Services for at-risk prekindergarten students, presented by Joe Ann Tabor and recommended by the Superintendent for approval.
15. Deleted - ESE Federal Entitlement and Discretionary Supplement Project Grant Application, presented by Joe Ann Tabor and recommended by the Superintendent for approval.
16. Grant Application for Title VI, Innovative Education Program Strategies and Class Size Reduction Funding, presented by Terry Bevino and Diane Kelley and recommended by the Superintendent for approval (Exhibit 01-503).
17. Agreement between the School Board of Okaloosa County and The Focus Center for an Elementary School Science Professional Development Program, presented by Dr. Frank Fuller and recommended by the Superintendent for approval (Exhibit 01-504).
18. Personnel Recommendations, presented by Becky Spence and recommended by the Superintendent for approval:
 - A. New Hire Report (Exhibit 01-505)
 - B. Leave Requests (Exhibit 01-506)
 - C. Transfer Report (Exhibit 01-505)
 - D. Suspension of Employee #264-80-6318 (Exhibit 01-507)
19. Employment Separations, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 01-508).
20. Cleared Certification Requirements and Issuance of Contract for 2001-2002 School Year, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 01-509).
21. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Becky Spence and recommended by the Superintendent for approval:
 - A. Rebecca Sinor, Antioch Elementary, 3 days (Exhibit 01-510)
22. Deleted - Approval to close the Auto Mechanics Program at Crestview High School, presented by Becky Spence and recommended by the Superintendent for approval.
23. Shelter Agency Agreement between the School Board of Okaloosa County and The American Red Cross of Northwest Florida, presented by Ray Sansom and recommended by the Superintendent for approval (Exhibit 01-511).
24. Deleted - Uniform and Curriculum-in-Action Fees for Niceville High School JROTC cadets in the amount of \$30 per student, presented by Dr. Robert McEachern and recommended by the Superintendent for approval.
25. Contract between the School Board of Okaloosa County and NovaCare Rehabilitation and Santa Rosa Orthopaedics, P.A., to provide athletic trainer services to Baker School, presented by Betty Howard and recommended by the Superintendent for approval (Exhibit 01-512).
26. Athletic Trainer Support Agreement between the School Board of Okaloosa County and HealthSouth, presented by Betty Howard and recommended by the Superintendent for approval (Exhibit 01-513).
27. Zoning Waivers, presented by Assistant Superintendents and recommended by the Superintendent for approval (Exhibit 01-514):
 - A. Central Zone Schools

- B. North Zone Schools
 - C. South Zone School
28. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 01-515; see bid file for additional information):
- A. Approval of Bids and Purchasing Requests:
 - (1) Bid #02-B14 Lawn Service for Ruckel Middle School - no responses, bid closed
 - (2) Renewal of Bid #01-B23 Lawn Service for Plew Elementary, Niceville Lawn & Landscape, 2nd year of contract, \$11,700.00
 - (3) Agreement for Services between the School Board of Okaloosa County and Bid Net for E-Procurement
 - B. Rejection of Bids and Purchasing Requests: None
29. Collaborative Agreement between the School Board of Okaloosa County and the Okaloosa County Health Department to provide medical direction to school nursing staff, presented by Ray Sansom and recommended by the Superintendent for approval (Exhibit 01-516).

VIII. DISCUSSION AGENDA:

1. Motion to approve the School Improvement Plan Requests, Responses and Updates, presented by Wayne Ansley and recommended by the Superintendent for approval, was made by Mr. Taylor, seconded by Mr. Hill and carried unanimously:
 - A. Waiver of District Procedures and Guidelines for the composition of School Advisory Councils - DJJ Schools (Exhibit 01-517)
2. The Heat Index Procedure for Sports and Physical Education, presented by Betty Howard and recommended for approval by the Superintendent, was unanimously approved on a motion by Mr. Taylor and seconded by Mr. Hill (Exhibit 01-518).
3. Motion to authorize the advertisement of the Superintendent's proposed budget for 2001-2002 was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously.

Mr. Hill asked if a separate action of the Board was needed to advertise the proposed millage rate. Mr. Gaetz stated that the previous action authorizing advertisement of the budget includes any advertisement required by law.

Mr. Walker noted that the Board has not yet received the proposed capital budget. Mr. Gaetz responded that the capital budget is pending information to be received on the roll-back rate. He added that a schedule has been distributed stating when the Five-Year Capital Outlay Plan will be submitted and when it will be voted on and he will adhere to that schedule.

CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:

1. The Board acknowledged the submission of the Program Status Report for June 2001 covering the activities of Sverdrup/Delta on the Okaloosa County School District Construction Management Program, submitted by Steve Hancock, Program Manager (Exhibit 01-519).

BIDS AND PURCHASING: None

ATTORNEY'S BUSINESS:

Mr. McInnis requested the Chairman schedule an attorney-client session one hour before the next scheduled meeting to discuss pending litigation.

The Chairman scheduled the closed session for 5:00 p.m. on Monday, July 30, 2001, in the Okaloosa County Courthouse.

BOARD MEMBERS' BUSINESS:

Mrs. Thigpen reminded the board members to complete and return the questionnaire provided in the package of materials on gifted studies. Staff members are waiting for direction from the Board on establishing the gifted program.

Mr. Walker requested the Superintendent make a recommendation at the next meeting on providing catering services from the central kitchen to the private schools and the charter school that used this service last year.

Mr. Gaetz stated that he would be prepared to make his recommendation at the Special Meeting on July 30th if the Chairman would allow. He stated that he will be recommending that catering services be provided to any of those schools who would like to obtain the service off of a price menu which is now being negotiated.

Mr. Walker stated that he would consider an increase in the price of school lunches since there has not been an increase in ten years. He added that certainly that doesn't mean that a price increase is the solution to the problems with the central kitchen services but, if it will help to improve the quality of the food and the quality of service, it should be considered.

Mr. Gaetz stated that he will take the Chairman's suggestion under advisement but he was not prepared to recommend an increase in the price of school lunches at this time because he believes the problem in Food Service is more fundamental.

SUPERINTENDENT'S BUSINESS:

1. Ruckel Middle School yearbook staff to attend a Taylor Publishing yearbook seminar at Vestavia Hills High School in Birmingham, Alabama, on July 16-18, 2001 (Exhibit 01-520).
2. Crestview High School Girls Basketball Team to attend summer camp at Auburn University on July 23-26, 2001 (Exhibit 01-521).

Mr. Gaetz distributed a report from Terry Bevino and Joe Ann Tabor on certain service delivery changes anticipated in ESE at the beginning of the school year (Exhibit 01-523).

The Superintendent also distributed a letter from Dr. Karen Chapman, Director of the Okaloosa County Health Department, regarding head lice (Exhibit 01-524).

There being no further business to come before the Board, and upon motion being duly made and seconded, the meeting was adjourned at 5:10 p.m.

Teresa Epperson, Recorder

DON GAETZ
SUPERINTENDENT AND
CORPORATE SECRETARY

RODNEY L. WALKER
CHAIRMAN OF THE BOARD