

## **REGULAR MEETING - JULY 9, 2001**

The Invocation was offered by Mr. Taylor; the Pledge of Allegiance was led by Mrs. Thigpen.

The School Board of Okaloosa County met in Regular Session on July 9, 2001, in the School District Administration Building, 120 Lowery Place, SE, Fort Walton Beach.

**PRESENT:** Rodney Walker, Chairman  
Cindy Frakes, Vice-Chairman  
Howard Hill  
Lloyd Taylor  
Cathy Thigpen

Don Gaetz, Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

### **APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously:

Personnel Appointments: Added as item #1, Appointment of Food Service Manager, Choctawhatchee High School; added as item #2, Appointment of Food Service Manager, Destin Elementary School

Construction Program: Item #1 was amended to reflect the actual cost of laptop computers

Attorney's Business: Added as item #1, Modification of School Resource Officer Agreement

Superintendent's Business: Added as item #2, Eliminate transportation for non-zoned students at Combs-New Heights Elementary

### **VISITORS:**

1. The Niceville High School Girls Athletic Program was recognized as recipients of the Florida High School Activities Association's Floyd E. Lay All-Sports Award and the General Motors Corporation's Dodge Sunshine Cup, both granted to the high school female athletic program accumulating the best overall record in the State. Niceville High School has been recognized as the leading female athletic program in the State of Florida for the second consecutive year. On a motion by Mr. Hill and seconded by Mr. Taylor the Board unanimously adopted Resolution No. 01-23 honoring their success.

**PUBLIC DISCUSSION:** No Request

### **PERSONNEL APPOINTMENTS:**

1. Motion to approve the recommendation of the Superintendent for the appointment of Mary Beth Sheheane as the Food Service Manager at Choctawhatchee High School was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously. (Exhibit 01-447)
2. Motion to approve the recommendation of the Superintendent for the appointment of Brenda Rae Jackson as the Food Service Manager at Destin Elementary School was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously (Exhibit 01-448).

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### **COMMITTEE AND STAFF REPORTS:**

1. Facilities Construction Update, presented by Bill Smith
2. Community Affairs/Grants Update, presented by Ray Sansom
  - A. Okaloosa Public Schools Foundation, Inc., By-Laws (Exhibit 01-449)
  - B. Okaloosa Public Schools Foundation, Inc., Financial Statements for May 31, 2001 (Exhibit 01-450)
3. Report on the Transportation Route Audit, presented by Jay McInnis and Wayne Ansley (Exhibit 01-451)
4. Code of Student Conduct, presented by J. J. Steele

The Chairman deferred approval of the Code of Student Conduct to the Special Meeting on July 16, 2001, to give Board Members an opportunity to review the document after the revisions were made following the discussion at Workshop.

### **CONSENT AGENDA:**

Mr. Hill requested that the explanation provided by Jimmie Bobo regarding the condemned food items be made a part of the record.

Mr. Gaetz advised the Board that steps are now in place to reduce the amount of condemned food from the central kitchen warehouse and that other improvements will be made in the operation of the facility.

Mr. Bobo responded to questions from the Board regarding the costs of operation and food services contracts with outside agencies.

Motion to approve the Consent Agenda was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously:

1. Minutes of Regular Meeting of June 25, 2001 and Minutes of Special Disciplinary Hearing of June 25, 2001, recommended by the Superintendent for approval.
2. Payment of Invoices dated July 9, 2001, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-452).
3. Warrants in the amount of \$34,282,826.59, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-453).
4. Property Inventories for 2000-2001 for all schools and departments having no missing items, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-454).
5. Property Inventories for 2000-2001 for schools and departments having missing items, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-455).
6. Surplus and disposal of condemned food items, presented by Bill Smith and recommended by the Superintendent for approval (Exhibit 01-456).
7. Surplus Property List #02-01, presented by Bill Smith and recommended by the Superintendent for approval (Exhibit 01-457).

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8. Application for Physical Education for Progress Grant submitted by Linda Holloway, presented by Ray Sansom and recommended by the Superintendent for approval (Exhibit 01-458).
9. Revised District Limited English Proficiency Plan, submitted by Donna Boles and recommended by the Superintendent for approval (Exhibit 01-459).
10. Revision of the District ESOL Add-On Endorsement Program, presented by Donna Boles and recommended by the Superintendent for approval (Exhibit 01-460).
11. Agreement between the School Board of Okaloosa County and Gulf Coast Treatment Center to provide educational services to students in the residential treatment center, presented by Betty Howard and recommended by the Superintendent for approval (Exhibit 01-461).
12. Agreement between the School Board of Okaloosa County and Okaloosa County Comprehensive Head Start to provide educational and related services for eligible prekindergarten children, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-462).
13. Agreement between the School Board of Okaloosa County and Okaloosa County Comprehensive Head Start Child Development to provide speech and language therapy services for eligible prekindergarten children, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-463).
14. Agreement between the School Board of Okaloosa County and Speech and Hearing Center of Fort Walton Beach, Inc., to provide audiological services and ear molds for ESE students, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-464).
15. Agreement between the School Board of Okaloosa County and Florida Department of Health/Okaloosa County Health Department to provide related services for prekindergarten children, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-465).
16. Agreement between the School Board of Okaloosa County and the School Board of Walton County to provide ESE services for selected Walton County students, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-466).
17. Agreement between the School Board of Okaloosa County and Lori Hagle, Orientation and Mobility Specialist, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-467).
18. Agreement between the School Board of Okaloosa County and RehabWorks for occupational and physical therapy services, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-468).
19. Exceptional Student Education School-to-Work Program Contracts for 2001-2002 school year between the School Board of Okaloosa County and the following employers, presented by Carolyn Lulue and recommended by the Superintendent for approval (Exhibit 01-469):
  - A. ABC Child Care - Fort Walton Beach
  - B. Ability Center - Crestview
  - C. Baker Block Museum
  - D. Baker Farm Center
  - E. Baker Water System
  - F. C.O.P.E. - Fort Walton Beach

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- G. Charlie's Lawnmower - Fort Walton Beach
  - H. Day's Inn - Fort Walton Beach
  - I. Food World - Mary Esther
  - J. Fort Walton Beach Bowl
  - K. Gator Café - Baker
  - L. Golden Corral Corporation - Fort Walton Beach
  - M. Graffiti's - Destin
  - N. Happy Valley Kennel - Valparaiso
  - O. Holiday Inn - Crestview
  - P. Horizon's Child Care Service - Fort Walton Beach
  - Q. Horizon's of Okaloosa County - Fort Walton Beach
  - R. Howard Johnson - Fort Walton Beach
  - S. Jackie's - Mary Esther
  - T. Kelley's Food Center - Baker
  - U. Kelley's SuperValu - Niceville
  - V. Merlin's Pizza - Fort Walton Beach
  - W. Merlin's Pizza - Mary Esther
  - X. Network Video - Mary Esther
  - Y. P.A.W.S. - Fort Walton Beach
  - Z. Pilgrim Rest Baptist Church/WWJD Misson - Baker
  - AA. Preston Hood Chevrolet
  - BB. Professional Car Wash & Detail - Mary Esther
  - CC. Professional Medi-Check - Baker
  - DD. Pyramid, Inc., - Fort Walton Beach
  - EE. Resources for Human Development - Fort Walton Beach
  - FF. Shady Grove Development Center - Baker
  - GG. Shoney's - Fort Walton Beach
  - HH. Subway Management Company - Fort Walton Beach
  - II. Twin Cities Hospital - Niceville
  - JJ. United Cerebral Palsy - Fort Walton Beach
  - KK. Wal-Mart Super Center - Crestview
  - LL. Wesleyan Day Care Center - Crestview
  - MM. Westwood Retirement Resort - Fort Walton Beach
  - NN. White Sands Bowling Center
20. Personnel Recommendations, presented by Becky Spence and recommended by the Superintendent for approval:
- A. New Hire Report (Exhibit 01-470)
  - B. Leave Requests (Exhibit 01-471)
  - C. Transfer Report (Exhibit 01-470)
  - D. Suspension of Employee #264-85-2548 (Exhibit 01-471)
21. Employment Separations, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 01-472).
22. Cleared Certification Requirements and Issuance of Contract for 2001-2002 School Year, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 01-473).
23. Employee Assistance Program, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 01-474).
24. Zoning Waivers, presented by Assistant Superintendents and recommended by the Superintendent for approval (Exhibit 01-475):
- A. South Zone
  - B. Central Zone
  - C. Rezone Student #4617959674 from Destin Middle School back to Ruckel Middle School (Bluewater School of Choice Zone)

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25. Contracted Services Agreement between the School Board of Okaloosa County and Phyllis Hasty-McGill for music education enrichment instruction provided to Destin Middle School students, presented by Alexis Tibbetts and recommended by the Superintendent for approval (Exhibit 01-476).
26. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 01-477, see bid file for additional information):
  - A. Approval of Bids and Purchasing Requests:
    - (1) Bid #02-B11 Carpet & Tile awarded to Carpet City; Bob Taylor's Carpet One; Commercial Furnishings; Contract Unlimited, Inc. d/b/a Stone Mountain Carpet Mill Outlet; Crestview Carpet & Lighting; Innovative Floor Coverings, Inc.; Ann Sanford Inv. Inc. d/b/a Musco Floor Covering
    - (2) Bid #02-B13 Labor to Install Wall Hung Units - Baker School awarded to Helms Masonry in the amount of \$26,800.00
  - B. Rejection of Bids and Purchasing Requests: None

### DISCUSSION AGENDA:

1. Motion to approve School Improvement Plan Requests, Responses and Updates, presented by Dr. Robert McEachern and recommended by the Superintendent for approval was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously (Exhibit 01-478):
  - A. Amendments to School Improvement Plan - Ruckel Middle School
  - B. Adequate Progress Report - Ruckel Middle School
  - C. District Waiver of requirement for 3 years Social Studies and 1 year of PE for students participating in reading and/or math remediation classes - Ruckel Middle School
2. Motion to approve the Superintendent's proposal for Linking Public Education and Home Schooling in a Blended School Partnership (Exhibit 01-479) was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously. The proposal includes the following actions:
  - a) The Board establishes a "Blended School" partnership with home schooling families, as outlined in Exhibit 01-479.
  - b) The Board appropriates from unencumbered general revenues the amount of \$90,000.00 as one-time, start-up funds for the program. This amount approximates two thirds of expenses anticipated for the program in FY 2001-2002 and would be expended beginning upon enactment and until the February FTE count, by which time the program would either generate FTE in an amount necessary to cover additional expenses or would be subject to discontinuance by the Board.
  - c) The Board agrees to the establishment of an Office of Independent Education with the stipulation that no new employees are added to district overhead for this purpose but that duties may be realigned.
  - d) The Board authorizes the Superintendent to enter into agreements with the Arts and Design Society, the University of Florida (Camp Timpooshee 4-H Center), and the Focus Center in order that instructional services for Blended School students may be provided in those locations.
  - e) The Board authorizes the Superintendent to conform the Pupil Progression Plan, as necessary, to accommodate this partnership.

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### CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:

1. Mr. Hill requested and the Chairman approved the modification of Task Order No. 2, Change Order No. 17 to reflect the cost of laptop computer for teachers at \$1852.40 each.

Motion was made by Mr. Taylor, seconded by Mr. Hill and carried unanimously to approve Sverdrup/Delta Capital Outlay Program No. 2, Task Order No. 2, Change Order No. 17, as amended, presented by Patricia Wascom and recommended by the Superintendent for approval (Exhibit 01-480).

2. Information Only - Sverdrup/Delta Capital Outlay Program No. 2, Task Order No. 3, Change Order No. 19, presented by Patricia Wascom (Exhibit 01-481)
3. Information Only - Sverdrup/Delta Capital Outlay Program No. 2, Task Order No. 3, Change Order No. 20, presented by Patricia Wascom (Exhibit 01-482)

**BIDS AND PURCHASING:** None

### ATTORNEY'S BUSINESS:

1. Mr. McInnis requested the Board's approval of the amended Agreement for School Resource Officer Program which now includes two additional resource officers to be assigned to Okaloosa Academy sites and increases the contract amount by \$57,855 to be funded by a combination of the Academy's share of Safe School Funds and their own funding. This amount represents one-half of the cost of the two additional resource officers and increases the School Board's reimbursement to the Sheriff to \$501,146.00 for the School Resource Officer Program.

Motion to approve the amended Agreement for School Resource Officer Program between the School Board of Okaloosa County and the Okaloosa County Sheriff as presented and recommended for approval by the Superintendent was made by Mr. Hill, seconded by Mrs. Frakes and carried unanimously (Exhibit 01-483).

2. Mr. McInnis requested the Board's permission to advertise a public hearing for the revision of School Board policies concerning the governance and operations of the Board. This will be the final chapter in completing the update of School Board policies.

Motion to authorize the advertisement of a public hearing for the revision of policies concerning School Board Governance and Operations was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously.

### SUPERINTENDENT'S BUSINESS:

1. Interim Report on Health Insurance Negotiations - No report given
2. Mr. Gaetz proposed that transportation be eliminated for non-zoned students attending Combs-New Heights Elementary School. This would save an estimated \$62,204.00 in transportation costs. These students would still be allowed to attend Combs-New Heights on a zoning waiver but the family would have to provide transportation. Other schools currently have the capacity to absorb students who may choose not to use a zoning waiver to attend Combs-New Heights.

Board members requested this matter be deferred to the Special Meeting on Monday for further consideration.

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Dr. Fuller stated that a modified "Small School Consolidation Plan" to reflect staffing adjustments at Combs-New Heights because of an anticipated decline in enrollment would be proposed at the Special Meeting on Monday.

The Chairman discussed with the Superintendent and staff members the possibility of moving some ESE units to Combs-New Heights Elementary.

3. Mr. Gaetz presented his recommendations for the reassignment of administrators and the deletion of positions which would result in a budget savings of \$620,068.00. At the request of the Board, the recommendations were reviewed individually. The Superintendent responded to questions regarding the budget impact of the reassignment or deletion of each position, the placement of the individuals in these positions, and the rationale for each recommendation. (Exhibit 01-484)

Board Members stated that they would prefer to not cut positions if there are other ways to reduce costs and balance the budget. Mr. Walker stated that the Board should be given the opportunity to evaluate the entire budget before making a decision to eliminate positions. Board Members may choose to make budget cuts in other areas or may agree at that time that personnel reductions are essential.

Based on the Superintendent's representations regarding the positions, Mr. Hill offered a motion to approve the Superintendent's recommendation to delete the following positions:

- 3 Temporary Administrative Interns
- 1 Assistant Principal, OATC
- 1 Welding Instructor, OATC
- 1 Custodian, OATC
- 2 Electrician I (vacant)

The motion was seconded by Mrs. Frakes and carried unanimously.

Motion was made by Mrs. Frakes to approve the following reassignments of administrators with no change in salary or contract:

- Phillip Hutcheson - Specialist, Maintenance North to DJJ Lead Teacher
- Paul Lane Adams - Maintenance Supervisor to assume the duties of Specialist, Maintenance North
- Charlene Couvillion - Specialist, Quality Assurance Department to Fort Walton Beach High School
- Debra Boutwell - Assistant Principal, Fort Walton Beach High School to Quality Assurance Department
- Cindy Massarelli - Assistant Principal, Choctawhatchee High School to Quality Assurance Department

The motion was seconded by Mr. Hill and carried unanimously.

Mr. Gaetz stated that department and project budgets, amendments to school budgets and other budget related matters will be presented at the Special Meeting on Monday, July 16<sup>th</sup>. He advised the Board that as he prepares to present a balanced budget for FY 2001-2002, he will be making additional recommendations for budget reductions.

### **BOARD MEMBERS' BUSINESS:** None

There being no further business to come before the Board, and upon motion being duly made and seconded, the meeting was adjourned at 7:40 p.m.

Teresa Epperson, Recorder

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DON GAETZ  
SUPERINTENDENT AND  
CORPORATE SECRETARY

RODNEY L. WALKER  
CHAIRMAN OF THE BOARD