

**WORKSHOP MEETING – JULY 8, 2010**

The School Board of Okaloosa County met in Workshop Session on July 8, 2010, in the School District Administration Building, 120 Lowery Place, SE, Fort Walton Beach, Florida.

**PRESENT:** Rodney Walker, Chairman  
Cindy Frakes, Vice-Chairman  
Howard Hill  
Chuck Kelley  
Cathy Thigpen

Rodney Nobles, Deputy Superintendent for Operations

**ABSENT:** Alexis Tibbetts, Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 9:00 a.m., the purpose of the meeting being to review Agenda items, thereby expediting the Regular Meeting. Items may be considered in random order to accommodate visitors and presenters. Routine items not discussed during the Workshop were reviewed prior to the meeting with no further questions or comments by the Board.

Mr. Hill asked if travel reimbursement for food service employees can be paid with food service funds. Mr. Nobles responded that the district is reimbursed by Sodexo for food service related travel expenses.

Mr. Kelley stated that the amount of missing inventory is insignificant compared to the total assets of the district, but he was curious to know how lawn mowers or computers, or band instruments are lost. Mr. Nobles responded that some of the items are stolen and some of the items are old or non-working items that are cannibalized for parts without going through the proper procedures to remove the item from inventory.

Mr. Walker stated that staff members will sometimes take items with them when they transfer to a different location and it is not properly documented in the inventory files.

Mrs. Frakes suggested that policies be put in place that would prohibit staff from taking items with them to another location and that would require a plan be prepared to remedy loss of inventory similar to the plan the Superintendent is required to prepare when there are audit findings.

Mr. Nobles stated that there are policies in place regarding property inventory and the policies will be reviewed with staff during the Administrative Retreat.

Mrs. Scallan stated that every effort is made to account for all inventory. Of the \$178 million in capitalized assets owned by the district there is \$5993 in inventory unaccounted for, reflecting a .003% loss, and some of those items were probably not useable.

Mrs. Frakes noted that the Fire Marshall's report indicated that plug-in air fresheners were removed during safety inspections. Steve Bolton stated that plug-ins are a potential fire hazard once the liquid fragrance has been depleted; therefore, use is prohibited in education facilities.

Referencing the 9<sup>th</sup> Grade Academic Intervention Program, Mr. Hill asked how the discipline points were determined. Mrs. Frakes reminded him that at a list with point values assigned to discipline infractions was provided at a previous meeting. Mr. Hill also noted that an addition was made to the program plan that allows students to be guest students at their zoned school for the purpose of participation in extra-curricular activities.

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Mrs. Frakes noted that the Academic Improvement Program overview needs to reflect the name change of OATC to CHOICE High School and Technical Center.

Responding to Mr. Hill's question regarding diplomas, Mrs. Hendricks stated that students graduating from the Academic Intervention Programs will receive a CHOICE High School or North High School diploma.

Mrs. Thigpen stated that she received an email stating that during the meetings regarding the realignment of Lewis and Valparaiso Schools, Lewis School was promised a resource officer as part of the transition the first year. She asked for clarification on this claim.

Mr. Hill stated that he asked the Board's secretary to review the minutes of the board meetings regarding the realignment of the schools and there is no record of that commitment.

Mrs. Thigpen asked if the Sheriff would pick up part of the salary for additional resource officers. Mr. Nobles responded that according to the contract a school or the Board can add resource officers and the Sheriff will pay half of the salary for each additional officer. Mrs. Thigpen stated that she would support supplementing a resource officer at Lewis School.

Mr. Hill stated that he would support funding a SRO at Lewis and at CHOICE High School and Technical Center because of the Best Chance program being housed on the campus. He stated that during the budget workshop two administrative positions were eliminated. He suggested those funds be used to fund the additional positions.

Mr. Walker moved this item to the Discussion Agenda.

Mr. Hill questioned the need to renew the bid for portable buildings since the district owns a number of portables. Steve Bolton responded that most of the district-owned portables are in use. Renewal of the bid is a tool to access additional portables if the need arises. There is no cost for renewal of the bid.

The Chairman added as Construction #1, Program No. 4, Task Order No. 6, Change Order No. 4, to declare interim shared savings; and added as Construction #2, Program No. 4, Task Order No. 6, Change Order No. 5, to authorize a contract modification to use the shared savings for costs associated with installing two HVAC units at Choctawhatchee High School.

Mrs. Frakes asked if the cost of the grant writer for the Perkins Grant could be paid from the grant funds. Mrs. Hendricks responded that the grant writer cost was included in the grant application.

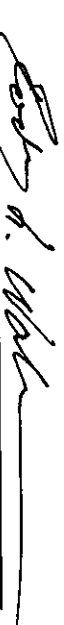
Mrs. Frakes stated that on June 28 the Board approved the renaming of OATC to CHOICE High School and Technical Center. It was her intent for the motion to include that the use of the CHOICE logo be included on all signage related to the school. Since she failed to include this in the motion, she asked that the record reflect that it is a directive of the Board that the use of the CHOICE logo be included on all signage.

There being no further business, the meeting was adjourned at 9:30 a.m.

Teresa Epperson, Recorder



ALEXIS F. ABBOTTS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY



RODNEY L. WALKER  
CHAIRMAN OF THE BOARD