

**REGULAR MEETING – JULY 26, 2010**

The Invocation was offered by Mr. Hill; the Pledge of Allegiance was led by Mr. Kelley.

The School Board of Okaloosa County met in Regular Session on July 26, 2010, in the Okaloosa County Courthouse, Crestview, Florida.

**PRESENT:** Rodney Walker, Chairman  
Howard Hill  
Chuck Kelley  
Cathy Thigpen

Alexis Tibbetts, Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

**ABSENT:** Cindy Frakes, Vice-Chairman

The Chairman called the meeting to order at 4:00 p.m. and welcomed visitors and presenters.

**APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0:

Consent Agenda: Item #18 was moved to Discussion Agenda #3; added as item #24, Appropriation of District 1 School Board Member Capital Outlay Funds to Kenwood Elementary School; added as item #25, Request from Florida Gas Transmission Company for an Easement across the Clear Creek Property in Crestview; added as item #26, Okaloosa County School District Bus Routes for 2010-2011; added as item #27, Supplemental Educational Services Provider Agreement between the School Board of Okaloosa County and 100 Scholars; added as item #28, Student Records Protection Agreement Addendum between the School Board of Okaloosa County and 100 Scholars.

Superintendent's Business: added as item #2, Agreement with Embry-Riddle Worldwide. Mr. McInnis stated that an agreement was reached today and Board approval is requested so that services could be in place by the time school starts. Dr. Tibbetts stated the terms and conditions of the contract are solid. The cost of the contract is \$220,000 which is within the range found to be affordable among the high schools.

**VISITORS:** None

**PUBLIC DISCUSSION:** No Request

**PERSONNEL APPOINTMENTS:** None

**COMMITTEE AND STAFF REPORTS:**

1. In-County Travel paid for the period of June 25 – 30, 2010, presented by Rita Scallan (Exhibit 10-560)
2. Out-of-County Travel paid for the period of June 25 – 30, 2010, presented by Rita Scallan (Exhibit 10-561)
3. Quarterly Report on Service Agreements under the \$5000 threshold, presented by Rick Norris (Exhibit 10-562)

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4. Quarterly Report on Service Agreements for Law Enforcement under the \$5000 threshold, presented by Rick Norris (Exhibit 10-563)
5. Quarterly Report on Short-term Facility Use Contracts and Lease Agreements with fees less than \$5000, presented by Rick Norris (Exhibit 10-564)
6. Final Evaluation Report on the Too Good For Drugs Program, presented by Kaye McKinley (Exhibit 10-565)

Mr. Hill noted that even though the Final Report, conducted by Curva and Associates LLC, indicated that the instruments used for evaluation were unacceptable, a data analysis with conclusions was completed. Kaye McKinley stated that the findings are provided in the same format every year and are reported in that manner so as not to be misleading. The District does not have enough students participating in the evaluation to provide reliable input.

**CONSENT AGENDA:**

Mr. Hill commented on the invoice for tire recaps, and asked if the buses with recaps could be restricted and not sent on field trips. Jay McInnis, Director of Transportation, responded that it would be difficult to make that restriction because recaps are used on most of the buses. He stated that recaps are about one-half the cost of new tires. Mr. Walker stated that a recap on a bus is just as reliable as a new tire and they have been used in the school district for many years.

Mr. Hill inquired about the continuation of the Medicaid claiming services since there had been previous indication of eliminating it. Mrs. Scallan responded that to her knowledge Medicaid administrative claiming is not being eliminated, and the District will continue the Medicaid administrative claiming and the direct billing services.

It was noted by Mr. Kelley that the renewal for Group Life Insurance Base Plan changed from \$10,000 to \$25,000. Jim Palmer stated that the increase was very slight, and it is a very solid plan.

Mr. Hill stated that under the District Responsibilities of the DJJ Transition Plan Update, ECCI is listed as the alternative school; however, there is not an ECCI facility in the South end of the county. He stated that he has talked with Mr. Mikel, DJJ Director, and it was determined the Transition Plan should be changed to read "ECCI or Okaloosa Academy".

Referencing the Florida Institute of Oceanography grant proposal through Mote Marine Laboratory, Mr. Hill noted political statements and social commentary included in the documentation. He stated that Mote is an organization renowned for oceanography and marine research. He recommended monitoring the program to insure they adhere to the application of science and not get into social commentary.

Responding to Mr. Hill's question regarding the funding source for the construction of a pressbox facility at Meigs Middle School, Dr. Bill Smith stated that this is an established Capital Outlay project for bleacher replacement, and the cost was lower by bidding the two projects separately. Dr. Tibbetts stated that it is the District's responsibility to maintain facilities and keep them in adequate condition. She stated that other schools and organizations use the Meigs stadium for various activities.

Mr. Hill asked if the Emerald Coast Science Center will include the Next Generation Sunshine State Standards in their FCAT Prep program. Shawnea Tallman responded that she has assisted the Science Center with coordination efforts to maintain the District's high standards, and that they are teaching the Next Generation Standards.

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Mr. McInnis stated that additional information regarding the transfer of an employee is needed before the Board takes action on the Transfer Report. He requested item #12C be pulled from the Consent Agenda and taken up later in the meeting.

Motion to approve the Consent Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.

1. Minutes of Workshop Meeting of July 8, 2010 and Minutes of Regular Meeting of July 12, 2010, recommended by the Superintendent for approval.
2. Appropriation of District 1 School Board Member Capital Outlay funds to CHOICE High School and Technical Center to purchase equipment for the Digital Cinema program in the amount of \$10,000.00, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-566).
3. Payment of Invoices dated July 26, 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-567).
4. Warrants in the amount \$58,346,514.03 and Bank Transfers in the amount of \$75,000.00, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-568).
5. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-569).
6. Acceptance of donated assets from the Okaloosa Public Schools Foundation, Inc., valued at \$8297.00, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-570).
7. Agreement between the School Board of Okaloosa County and the School Board of Hillsborough County for Medicaid Claiming Services, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-571).
8. Insurance Renewals for Group Life, Dental, Long Term Disability, Flexible Benefits Plan effective January 1, 2011; and ASI Tricare Supplemental Insurance Plan effective June 18, 2010, presented by Jim Palmer and recommended by the Superintendent for approval (Exhibit 10-572).
9. Updated DUJ Transition Plan, presented by Billy Mikel and recommended by the Superintendent for approval (Exhibit 10-573).
10. Transfer Credit Agreement between the School Board of Okaloosa County and Troy University to award graduation credit to Okaloosa County students, presented by Shawnea Tallman and recommended by the Superintendent for approval (Exhibit 10-574).
11. Mote Marine Laboratory – Florida Institute of Oceanography Grant Proposal, presented by Shawnea Tallman and recommended by the Superintendent for approval (Exhibit 10-575).
12. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
  - A. New Hire Report (Exhibit 10-576)
  - B. Leave Requests (Exhibit 10-577)
  - C. Delete - Transfer Report

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13. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-578).
14. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-579):
  - A. Lisa Jones, Southside Center, 21.25 hours
15. Cleared certification requirements for issuance of contract for the 2010-2011 school year, presented by Carolyn McAllister and recommended by the Superintendent for approval (Exhibit 10-580).
16. Master Inservice Plan for 2008-2013, presented by Carolyn McAllister and recommended by the Superintendent for approval (Exhibit 10-581).
17. Zoning Waivers, presented by Deputy Superintendents and recommended by the Superintendent for approval (Exhibit 10-582; see Zoning Waiver file).
18. Moved to Discussion Agenda #3 - Full Services School Health Services Contract between the School Board of Okaloosa County and the Okaloosa County Health Department, presented by Kaye McKinley and recommended by the Superintendent for approval.
19. Community and Rural Outreach Programs Articulation Agreement between the School Board of Okaloosa County and Florida State University College of Medicine and West Florida Area Health Education Center for the SSTRIDE Program at Davidson Middle School, Shoal River Middle School and Crestview High School, presented and recommended by the Superintendent for approval (Exhibit 10-583).
20. Intent to apply for 2010-2011 State Appropriated Equipment Assistance Grant (Noncompetitive) through the Florida Department of Education, Food and Nutrition Management, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 10-584).
21. School Food Service Agreement between the School Board of Okaloosa County and AMI Kids Emerald Coast, Inc., for the 2010-2011 school year, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 10-585).
22. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (see bid file for additional information):
  - A. Approval of Bids and Purchasing Requests:
    - (1) RFB 10-B14 Pressbox Facility at Meigs Middle School, awarded to Mike Moulton Construction, in the amount of \$32,800 (Exhibit 10-586)
    - (2) Amendment to RFB 10-B17 Lawn Care Service for Selected Elementary and Middle Schools (change of vendor for Northwood Elementary/Richbourg School) (Exhibit 10-587)
    - (3) Tag-on-Bid 9-13-G Copiers, Printers and Multi-Functional Printers, with the University of South Florida, Fixed Prices (Exhibit 10-588)
    - (4) Amendment to Sole Source Purchase from Denver Equipment Company of Charlotte, Inc. (Revised Quote) (Exhibit 10-589)

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B. Rejection of Bids and Purchasing Requests: None

C. Service Agreements:

- (1) SA# 11-35 Emerald Coast Science Center, Inc., FCAT Prep for 4<sup>th</sup> and 5<sup>th</sup> grade students, amount not to exceed \$7500 per school/per grade (Exhibit 10-590)
  - (2) SA# 11-36 Emerald Coast Science Center, Inc., Laser Star Planetarium Program, amount not to exceed \$425 per day for schools within 15 miles/\$450 per day for schools over 15 miles (Exhibit 10-591)
  - (3) SA# 11-37 Emerald Coast Science Center, Inc., Traveling Science, \$4.25 per student/per lesson for schools within 15 miles/\$4.50 per student/per lesson for schools over 15 miles (Exhibit 10-592)
  - (4) SA# 11-38 Emerald Coast Science Center, Inc., Guided Dissection Program, \$8.00 per student for schools within 15 miles/\$8.50 per student for schools over 15 miles (Exhibit 10-593)
  - (5) SA# 11-39 Emerald Coast Science Center, Inc., Scientific Explorations Program, \$4.00 per student/per class within 15 miles/\$4.50 per student/per class over 15 miles (Exhibit 10-594)
  - (6) SA# 11-40 Emerald Coast Science Center, Inc., Family Science Night, \$425 per event for schools within 15 miles/\$450 per event for schools over 15 miles (Exhibit 10-595)
23. Appropriation of District 3 School Board Member Capital Outlay Funds to Choctawhatchee High School for IT Lab Renovations (vinyl flooring and furniture) in the amount of \$4270.00, presented by Rodney Walker and recommended by the Superintendent for approval (Exhibit 10-596).
  24. Appropriation of District 1 School Board Member Capital Outlay Funds to Kenwood Elementary School for Destiny Library Manager and scanner in the amount of \$1984.00, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-597).
  25. Request from Florida Gas Transmission Company for an Easement across the Clear Creek Property in Crestview, presented by Bill Smith and recommended by the Superintendent for approval (Exhibit 10-598).
  26. Okaloosa County School District Bus Routes for 2010-2011, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 10-599).
  27. Supplemental Educational Services Provider Agreement between the School Board of Okaloosa County and 100 Scholars, presented by Jenny Calderone and recommended by the Superintendent for approval (Exhibit 10-600).
  28. Student Records Protection Agreement Addendum between the School Board of Okaloosa County and 100 Scholars, presented by Jenny Calderone and recommended by the Superintendent for approval (Exhibit 10-601).

The Chairman recessed the Regular Meeting and called to order the Public Hearing at 4:18 p.m.

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### PUBLIC HEARING

Revision of School Board Policy 4-17 Extracurricular Activity Eligibility and Participation Guidelines for Middle School Students was presented for consideration.

The Chairman called for public comment; there was none.

Motion to adopt revised School Board Policy 4-17 Extracurricular Activity Eligibility and Participation Guidelines for Middle School Students was made by Mr. Hill, seconded by Mr. Kelley and carried 4-0 (Exhibit 10-602).

New School Board Policy 4-44 Student Enrollment and Educational Decisions was presented for consideration. Mr. McInnis stated that there was a request for a scrivener's change to one of the definitions. The phrase "parent portal" is used in regard to the database access, instead of the previous phrase so that a copyrighted name is not used when referring to the database program. He stated that a number of forms have been created to go with this policy and the MIS Department has assigned their numbers and those have been included in the policy.

The Chairman called for public comment; there was none.

Motion to adopt New School Board Policy 4-44 Student Enrollment and Educational Decisions, with scrivener's change as explained by Mr. McInnis, was made by Mr. Hill, seconded by Ms. Thigpen and carried 4-0 (Exhibit 10-603).

At 4:20 p.m., the Chairman moved into the scheduled Public Hearing regarding the Facilities Lease to BP America Production Company. Mr. McInnis stated that corrections have been made to the lease which includes a change to the corporate name and the amount of space that will be occupied. The proposed lease is with BP Exploration and Production, Inc., for the use of one of the building's wings at the former Ocean City Elementary School campus. The terms of the lease are for three months at \$9000 per month, plus utilities, with the option of month-to-month renewals which will be brought to the Board if an extension at that location is needed.

The Chairman called for public comment; there was none

Motion to approve the Facilities Lease to BP Exploration and Production, Inc. was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0 (Exhibit 10-604).

The Chairman concluded the Public Hearing and reconvened the Regular Meeting at 4:22 p.m.

Mr. McInnis requested the Board's approval of the transfer of Employee #xxx-xx-3883 to a ten-month interpreter position at the employee's current salary level of school secretary.

Motion to approve the Personnel Transfer Report including the transfer of Employee #xxx-xx-3883 as stated by the Attorney was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0 (Exhibit 10-605).

### DISCUSSION AGENDA:

3. Full Service School Health Services Contract between the School Board of Okaloosa County and the Okaloosa County Health Department, presented by Kaye McKinley.

Mrs. Thigpen stated that after talking with several staff members regarding the Health Services contract for full service schools with the Okaloosa County Health

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Department, she was not in support of the proposal being submitted. She stated her concerns were the late date at which the proposal arrived, and that the Health Department proposed to oversee the services that are provided by PSA. She stated that although health services were provided by PSA last year, the District was informed that the Health Department would be willing to help with services; however, that did not happen.

In response to Mr. Hill's question regarding PSA's position on this matter, Kaye McKinley stated that PSA believes they can continue the same high level of services throughout the school system as last year when they did not have any support from the County Health Department. Mrs. McKinley stated that PSA's standard of service was equal to what the Health Department could provide. She added that by law the County Health Department will keep the District abreast of any health outbreaks or warnings.

Mr. Hill asked if there was an advantage of the proposal from the County Health Department to the District. Mrs. McKinley responded that staff cannot see any advantage to the proposal from the Health Department.

Motion to reject the Full Services School Health Services Contract between the School Board of Okaloosa County and the Okaloosa County Health Department, was made by Mrs. Thigpen, seconded by Mr. Hill and carried 4-0 (Exhibit 10-606).

1. Facilities Lease to BP Exploration and Production Inc., presented by Dr. Bill Smith and Jeff McInnis (Approved during the Public Hearing on a motion by Mr. Hill and seconded by Mrs. Thigpen).
2. Motion was made by Mr. Hill to approve the Pupil Progression Plan for 2010-2011, presented by Guyla Hendricks and recommended by the Superintendent for approval, seconded by Mr. Kelley and carried 4-0 (Exhibit 10-607).

Mrs. Thigpen stated she has heard complaints regarding the Pacing Guides. Teachers believe FCAT scores could suffer because during the weeks before FCAT they will be following the guides concept when that is a time they believe FCAT review is needed. Although she understands the reasoning of the Pacing Guides, teachers feel like they are being dictated what they will have to teach on a certain day, on a certain week.

Mrs. Hendricks explained that it is a guide for recommended pacing for the new high complexity of the benchmarks that are fairly new to teachers. She stated that grade-level teachers representing different schools developed the guides, and realize there will be some changes. If teachers keep in line with the instruction for the course description and benchmarks for that grade level and that course, then the student should be ready for FCAT.

**CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:** None

**INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:** None

**BIDS AND PURCHASING:** None

**ATTORNEY'S BUSINESS:** None

**SUPERINTENDENT'S BUSINESS:**

1. Out-of-State Student Field Trips (Exhibit 10-608)

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2. Mary Beth Jackson outlined the terms and conditions of the proposed 2010-2011 Embry-Riddle Worldwide agreement that was reached earlier in the day. Cost of the one-year program is \$220,000 which includes 16 courses and will maintain the director's salary. The schedules, curriculum and sections will remain the same as the previous contract. She stated that once she receives the contract later this week, she will provide it to the Board members for review. Mr. Walker stated that the Board would need to supplement an additional \$20,000 in funding to maintain the current services. Mr. Kelley asked if the proposal is identical to the 2009-2010 contract, except for the dollar amount. Mrs. Jackson responded that there are reductions in executive support, administrative overhead, materials, supplies, travel and the director's benefits.

Mr. McInnis recommended the Board take action on the business terms of the proposal as outlined by Mrs. Jackson, because instruction would need to start before the contract could be presented at the next Board meeting. He suggested that Mrs. Scallan be requested to confirm the funding availability, and that the Board authorize the Chairman and Superintendent to enter into the contract based upon legal review and approval so instruction can start on the first day of school.

Discussion followed regarding the benefits of the program and options for next year.

Motion to authorize the Chairman and Superintendent to enter into the 2010-2011 Embry-Riddle Worldwide contract as outlined by Mary Beth Jackson and recommended by the Superintendent for approval, based upon legal review and approval, was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0 (Exhibit 10-609).

Rodney Nobles informed the Board members that the District has entered into a facilities agreement with the Department of Children and Family Services for disaster relief that will allow them to use the parking lot of the central administrative complex to distribute food stamps and supplies. Paperwork has been completed and they have insurance coverage. He stated that this is the same type of arrangement as previously done during Hurricanes Ivan and Opal.

**BOARD MEMBERS' BUSINESS:**

Mrs. Thigpen commented that school will begin next week, and while visiting the District's web site she noticed several teacher positions remain available. Dr. Tibbetts stated that principals do not want to over-hire because of class size requirements, but teachers will be in place by Monday, August 2<sup>nd</sup>.

The Chairman recessed the Regular Meeting at 4:45 and called to order the Public Hearing at 5:05 p.m.

**PUBLIC HEARING**

In accordance with State Statute, information was provided to the public regarding the School District's strategies to meet the requirements of the Class Size Constitutional Amendment (Exhibit 10-610).

Mr. Nobles presented a handout showing the breakdown of the various reductions throughout the District in order to meet the class size requirement. He stated that he has reviewed the schools that have rolled forward their schedules, and they are on track in meeting the requirements. Dr. Tibbetts commented that in the last 3 ½ years, the District's budget been reduced by approximately \$31 million. Schools are currently funded at the same rate used during the 2004 school year.



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Mr. Hill asked how much of the approximately \$31 million was due to decreased enrollment. Mrs. Scallan responded that of the \$31 million, \$9 million of capital funding was reduced due to the shifting of the ½ mill from capital funds to the general funds; approximately \$8 million reduction is attributable to declining enrollment, and approximately \$13 million reduction is attributable to State mandated reductions.

The Chairman called for public comment; there was none.

At 5:24 p.m., the Chairman moved into the scheduled Public Hearing regarding the proposed Preliminary and Tentative Budget and Millage Rates for the 2010-2011 fiscal year.

Mr. Chris Saccomanno, representative of the Fort Walton Beach Tea Party, was recognized and he addressed the Board concerning the District's tentative budget. He stated increasing taxes in the current economy would add to the burden of families and business owners who have already made difficult choices and cuts. He stated that Fort Walton Beach Tea Party is not supportive of new taxes or the one-half cent sales tax increase.

Mr. Hill stated that the proposed millage rate is .105 mills less than last year. Mr. Walker explained that once the Board approves the millage rate and the budget, they do not have the authority to change it. He stated that the Board has been very conservative and is one of the few districts that has not levied the additional 0.25 mil without voter approval.

Mr. Kelley clarified that the sales tax is not a \$135 million tax, but a projection based on history, and could change depending on the impact of spending in the area.

- A. Resolution No. 10-06 adopting the tentative millage rates for the 2010-2011 fiscal year was presented as follows:
- (1) Required Local Effort Millage @ 5.286 mills – Chairman Walker called for further public comment; there was none.  
Motion to adopt the tentative millage rate of 5.286 for Required Local Effort was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.
  - (2) Basic Discretionary Millage @ 0.748 mills – Chairman Walker called for further public comment; there was none.  
Motion to adopt the tentative millage rate of 0.748 for Basic Discretionary was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.
  - (3) Capital Outlay Millage @ 1.500 – Chairman Walker called for further public comment; there was none.  
Motion to adopt the tentative millage rate of 1.500 for Capital Outlay was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.
  - (4) Supplemental Discretionary Millage @ 0.000 mills – Chairman Walker called for further public comment; there was none.  
Motion to adopt the tentative millage rate of 0.000 for Supplemental Discretionary Millage was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.
  - (5) Total Millage Levy @ 7.534 mills – Chairman Walker called for further public comment; there was none.

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Motion to adopt the total tentative millage rate of 7.534 was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.

- B. Resolution No. 10-07 adopting the Preliminary and Tentative Budget for the 2010-2011 fiscal year in the amount of \$359,060,639.41 was presented. The Chairman called for public comment; there was none.

Motion to adopt the Preliminary and Tentative School District Budget in the amount of \$359,060,639.41 was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-0.

The Chairman concluded the Public Hearing and reconvened the Regular Meeting at 5:50 p.m.

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 5:50 p.m.

Jan Crawford, Recorder

  
ALEXIS TIBBETTS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY

  
RODNEY L. WALKER  
CHAIRMAN OF THE BOARD