

**REGULAR MEETING – JUNE 28, 2010**

The Invocation was offered by Dr. Tibbetts; the Pledge of Allegiance was led by Mrs. Frakes.

The School Board of Okaloosa County met in Regular Session on June 28, 2010, in the Okaloosa County Courthouse, Crestview, Florida.

**PRESENT:** Rodney Walker, Chairman  
Cindy Frakes, Vice-Chairman  
Howard Hill  
Chuck Kelley  
Cathy Thigpen

Alexis Tibbetts, Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 4:00 p.m. and welcomed visitors and presenters.

**APPROVAL OF AGENDA:**

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously:

Consent Agenda: Correction to item #2, should be Approval to rename Okaloosa Applied Technology Center to CHOICE High School and Technical Center; item #11B was deleted; Correction to item #30, should be Administrative/Managerial Recommendations for the 2010-2011 school year; added as item #35, Appropriation of District 2 School Board Member Capital Outlay Funds to Destin Middle School; added as item #36, Appropriation of District 4 School Board Member Capital Outlay Funds to Baker School

Seat Management: added as item #2, Seat Management Change Order Eight

**VISITORS:** None

**PUBLIC DISCUSSION:** No Request

**PERSONNEL APPOINTMENTS:** None

**COMMITTEE AND STAFF REPORTS:**

1. In-County Travel paid for the period of May 27 – June 9, 2010, presented by Rita Scallan (Exhibit 10-437)
2. Out-of-County Travel paid for the period of May 27 – June 9, 2010, presented by Rita Scallan (Exhibit 10-438)
3. Grants Update, presented by Kaye McKinley (Exhibit 10-439)

**CONSENT AGENDA:**

In regard to the online payment system for school internal fund transactions, Mrs. Frakes stated that parents should be informed of the 3.5% convenience charge on transactions they make through the online payment process, and that notation regarding the convenience fee be bolded on the form which the parents sign so they are aware of the additional fee. Mrs. Scallan stated that a newsletter will be sent to parents from the schools at the beginning of the school year regarding the online payment process.

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noting the 3.5% convenience fee, and the information will also be clearly posted on the web site.

Mrs. Frakes commented on the Lighting Retrofit projects. Dr. Bill Smith stated that these are the last sites for lighting upgrades. He stated that the retrofit projects replace old contaminated bulbs and magnetic ballasts with new bulbs and new ballasts, providing the District with more energy efficient fixtures and better lighting. He added that the paybacks for the upgrades are projected in approximately three years or less. Mr. Hill asked how long the new light bulbs will last, and Dr. Smith responded that bulbs will last up to three years. Mrs. Frakes stated that teachers at Choctawhatchee High School have commented that they have less eye strain and can see better since the lighting upgrade.

Dr. Bill Smith, Director of Facilities, provided the Board members with a cost and hourly breakdown of custodial services per school. Mrs. Thigpen stated that she has received several questions regarding actual costs for custodial services through the GCA service agreement. She requested that before principals consent to participate in the GCA service agreement, they understand which services will be provided, the exact cost for those services, and that the District will not provide supplemental funding. Dr. Smith stated that he has discussed those issues with each principal.

Mr. Walker stated that after talking to several principals regarding their custodial services, he, Mr. Nobles and Mrs. Scallan realized a funding alternative which would charge the food service department at each school for the amount of hours the custodians work to set up and clean the cafeterias, as well as the prorated share of the electricity. Every school would receive funds that would give them an opportunity to have a partial or full custodian regardless of whether their custodian is a district employee or a GCA Services employee. He stated that the funds would be allocated to each school's general budget and could only be used for custodial service.

Mrs. Scallan explained the formula used in determining the custodial cost per school. She stated that she has talked with the auditors and Auditor General and they have approved the method as explained. She stated that as the food service fund becomes healthier, those particular custodial related costs should be charged because it is part of the food service program. Mr. Kelley asked if it would impact the cost of a lunch. Mrs. Scallan responded that if the amount charged back to food service is less than the amount in the fund balance then the difference in funds can be used at the end of each year to provide a partial reimbursement to the schools. Mr. Walker stated that it should not affect the price of a lunch.

Mrs. Frakes requested that the Carl D. Perkins Secondary and Postsecondary Grant Applications be moved to the Discussion Agenda.

Mr. Walker asked for clarification regarding administrators who have not met certification requirements. Mr. Foxworthy responded that there are four or five administrators who have not completed the ESOL certification requirement of 60 hours, and he will follow up on this matter. He stated that some administrators have not completed certification because standards have changed during the past several years; however, he believes school administrators should have the ESOL certification and he is committed to making certain administrators meet all certification requirements. Mrs. Thigpen asked if there is a timeline for the ESOL certification. Mr. Foxworthy responded that there should be a timeline and he would get with the Board members for their input in the near future.

Motion to approve the Consent Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously.

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1. Minutes of Workshop Meeting of June 10, 2010; Minutes of Regular Meeting of June 14, 2010, recommended by the Superintendent for approval.
2. Approval to rename Okaloosa Applied Technology Center to CHOICE High School and Technical Center, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-440).
3. Renewal of Florida School Boards Association Dues for 2010-2011 in the amount of \$21,766, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-441).
4. Budget Amendment #9 for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-442).
5. Monthly Financial Statement for May 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-443).
6. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-444).
7. Payment of Invoices dated June 28, 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-445).
8. Agreement between the School Board of Okaloosa County, Florida and Online School Management Systems, Inc., presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-446).
9. Agreement between the School Board of Okaloosa County, Florida and Technology Resources Associates, Inc., presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-447).
10. Lighting Retrofit Agreement between the School Board of Okaloosa County and EnergyLite, Inc., to provide lighting upgrade to the following sites, presented by Dr. Bill Smith and recommended by the Superintendent for approval:
  - A. Destin Elementary School in the amount of \$62,105 (Exhibit 10-448)
  - B. Southside Center in the amount of \$25,705 (Exhibit 10-449)
  - C. Transportation South Complex in the amount of \$15,144 (Exhibit 10-450)
  - D. Transportation North Complex in the amount of \$8,980 (Exhibit 10-451)
  - E. Carver Hill Administration Complex in the amount of \$47,410 (Exhibit 10-452)
  - F. Central Administration Complex in the amount of \$50,541 (Exhibit 10-453)
  - G. Bay Area Administrative Complex in the amount of \$40,333 (Exhibit 10-454)
11. Renewal of the GCA Service Agreement for Custodial Services for the 2010-2011 School Year at the following schools, presented by Dr. Bill Smith and recommended by the Superintendent for approval (Exhibit 10-455):
  - A. Antioch Elementary
  - B. Deleted - Baker School
  - C. Bob Sikes Elementary
  - D. Destin Elementary
  - E. Elliott Point Elementary
  - F. Florosa Elementary
  - G. Mary Esther Elementary
  - H. Northwood Elementary
  - I. Riverside Elementary
  - J. Silver Sands School
  - K. Walker Elementary

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- L. Wright Elementary
- 12. Motor Vehicle Lease for Disaster Transportation Services between the School Board of Okaloosa County and North Okaloosa Health Care Associates, LLC, d/b/a Shoal Creek Rehabilitation Center, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 10-456).
- 13. Motor Vehicle Lease for Disaster Transportation Services between the School Board of Okaloosa County and AGE Institute of Florida, Inc., d/b/a Emerald Coast Center, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 10-457).
- 14. Cooperative Agreement between the School Board of Okaloosa County and Okaloosa Walton Child Care Services, Inc. to provide services to the Teenage Parent Program, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 10-458).
- 15. Cooperative Agreement between the School Board of Okaloosa County and School Board of Santa Rosa County for Florida Virtual School Franchise Management Services for 2010-2011, presented by Jeff Welsh and recommended by the Superintendent for approval (Exhibit 10-459).
- 16. National Defense Education Program (NDEP) Team Eglin Summer Math and Science Grant, presented by Debra Davis and recommended by the Superintendent for approval (Exhibit 10-460).
- 17. Moved to Discussion - Carl D. Perkins Grant Applications for 2010-2011, presented by Dorl Balles and Mary Beth Jackson and recommended by the Superintendent for approval:
  - A. Secondary Career and Technical Education Programs
  - B. Adult Career and Technical Education Programs
- 18. Title I, Part A, School Choice with Transportation and SES Application for 2010-2011, presented by Annette Maldonado and recommended by the Superintendent for approval (Exhibit 10-461).
- 19. Title I, Part A, Improving the Academic Achievement of the Disadvantaged Project Application for 2010-2011, presented by Annette Maldonado and recommended by the Superintendent for approval (Exhibit 10-462).
- 20. Title I, Part D, Subpart II, Local Programs for Neglected and Delinquent Project Application for 2010-2011, presented by Annette Maldonado and recommended by the Superintendent for approval (Exhibit 10-463).
- 21. Title III, Part A, English Language Acquisition Project Application for 2010-2011, presented by Annette Maldonado and recommended by the Superintendent for approval (Exhibit 10-464).
- 22. Title X, Part C, Homeless Children and Youth Project Application for 2010-2011, presented by Annette Maldonado and recommended by the Superintendent for approval (Exhibit 10-465).
- 23. NCLB Supplemental Educational Services Contractual Agreement between the School Board of Okaloosa County and the following providers for 2010-2011, presented by Jenny Calderone and recommended by the Superintendent for approval:
  - A. JA+ Tutor U (Exhibit 10-466)
  - B. JFK TUTORING, INC. (Exhibit 10-467)

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- C. A Quantum Leap Educational Services, LLC (Exhibit 10-468)
  - D. University of West Florida (Exhibit 10-469)
  - E. 100% L.E.A.P.S Learning Services (Exhibit 10-470)
  - F. #1 in Learning (Exhibit 10-471)
  - G. Club Zi In Home Tutoring Services, Inc. (Exhibit 10-472)
  - H. SELS, Inc. dba Sylvan Learning Center Ft. Walton Beach (Exhibit 10-473)
  - I. Academic Coaches, LLC dba Academic Coaches Tutoring (Exhibit 10-474)
  - J. Community Reach Inc. (Exhibit 10-475)
  - K. Alternatives Unlimited, Inc. (Exhibit 10-476)
  - L. !!!@All Things Through Learning, Inc. (Exhibit 10-477)
  - M. ATS Project Success (Exhibit 10-478)
  - N. I ACHIEVE SUCCESS, LLC (Exhibit 10-479)
  - O. Educational Tutorial Services (Exhibit 10-480)
  - P. Linking Arms, Inc. (Exhibit 10-481)
24. Student Records Protection Agreements between the School Board of Okaloosa County and the following providers for 2010-2011, presented by Jenny Calderone and recommended by the Superintendent for approval:
    - A. IA+ Tutor U (Exhibit 10-482)
    - B. JFK TUTORING, INC. (Exhibit 10-483)
    - C. A Quantum Leap Educational Services, LLC (Exhibit 10-484)
    - D. University of West Florida (Exhibit 10-485)
    - E. 100% L.E.A.P.S Learning Services (Exhibit 10-486)
    - F. #1 in Learning (Exhibit 10-487)
    - G. Club Zi In Home Tutoring Services, Inc. (Exhibit 10-488)
    - H. SELS, Inc. dba Sylvan Learning Center Ft. Walton Beach (Exhibit 10-489)
    - I. Academic Coaches, LLC dba Academic Coaches Tutoring (Exhibit 10-490)
    - J. Community Reach Inc. (Exhibit 10-491)
    - K. Alternatives Unlimited, Inc. (Exhibit 10-492)
    - L. !!!@All Things Through Learning, Inc. (Exhibit 10-493)
    - M. ATS Project Success (Exhibit 10-494)
    - N. I ACHIEVE SUCCESS, LLC (Exhibit 10-495)
    - O. Educational Tutorial Services (Exhibit 10-496)
    - P. Linking Arms, Inc. (Exhibit 10-497)
  25. Curriculum Guide Revisions: Social Studies and Language Arts, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 10-498).
  26. Kindergarten Reporting System: Quarterly Checklists, Mid-quarter Progress Report, Parent and Teacher Guides, presented by Guyla Hendricks and recommended by the Superintendent for approval (Exhibit 10-499).
  27. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
    - A. New Hire Report (Exhibit 10-500)
    - B. Leave Requests (Exhibit 10-501)
    - C. Transfer Report (Exhibit 10-500)
    - D. Suspension of Employee #xxx-xx-5559 (Exhibit 10-502)
  28. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-503).
  29. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-504):

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- A. Deborah Barrow, Shoal River Middle School, 67.5 hours
  - B. Mary Mullins, Valparaiso Elementary School, 18.75 hours
  - C. Redena Reid, Edge Elementary School, 22.5 hours
  - D. Sharon Shelley, Food Service, 50 hours
30. Administrative/Managerial Recommendations for the 2010-2011 school year, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-505).
31. Cleared certification requirements for issuance of contract for the 2010-2011 school year, presented by Carolyn McAllister and recommended by the Superintendent for approval (Exhibit 10-506).
32. Zoning Waivers, presented by Deputy Superintendents and recommended by the Superintendent for approval (Exhibit 10-507; see Zoning Waiver file).
33. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (see bid file for additional information):
- A. Approval of Bids and Purchasing Requests:
    - (1) RFB 10-B17 Lawn Care Service for selected elementary and middle schools, awarded to Gulf Coast Environmental Contractors, Inc., The Palms Lawn and Landscape, LLC, Lawn Services Unlimited, Inc., and Trees Plus, Fixed Prices (Exhibit 10-508)
    - (2) RFB 10-B20 Tire Recapping – Amendment – Add tire recap section repair to current contract, awarded to GCR Tires (Exhibit 10-509)
    - (3) Denver Equipment Company of Charlotte, Inc., Sole Source for cafeteria serving line equipment in the amount of \$200,351.68 - Niceville High School (Exhibit 10-510)
  - B. Rejection of Bids and Purchasing Requests: None
  - C. Service Agreements:
    - (1) SA# 11-14 Rocky Mountain Autism Center, Consultation and Training Services to school-based personnel implementing the SCERTS frameworks - \$48,500 (Special Revenue Project 0495) (Exhibit 10-511)
    - (2) SA# 11-16 Dee Dee Watson, Choreographer/Clinician for Dance Team, Choctawhatchee High School –\$17,300 (Dance Team Internal Funds) (Exhibit 10-512)
    - (3) SA# 11-17 Jermaine Johnson, to provide choreography for a National Competition Routine, Choctawhatchee High School – \$5190 (Dance Team Internal Funds) (Exhibit 10-513)
    - (4) SA# 11-23 Christie Woodard – Choreographer/Instructor for the Niceville High School Color Guard –\$7600 (Band Boosters Internal Funds) (Exhibit 10-514)
34. Early Learning Coalition of Okaloosa and Walton Counties, Child Care Services Agreement, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-515).

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35. Appropriation of District 2 School Board Member Capital Outlay Funds to Destin Middle School for the TriCaster Pro Live Production Studio Equipment in the amount of \$8100, presented by Chuck Kelley and recommended by the Superintendent for approval (Exhibit 10-516).

36. Appropriation of District 4 School Board Member Capital Outlay Funds to Baker School for media production equipment in the amount of \$11,711.70, presented by Cathy Thigpen and recommended by the Superintendent for approval (Exhibit 10-517).

**DISCUSSION AGENDA:**

1. Motion to approve Resolution 10-05 Declaring the McGriff Street property as surplus, presented by Dr. Bill Smith and recommended by the Superintendent for approval was made by Mr. Hill, seconded by Mr. Kelley and carried unanimously.
2. Carl D. Perkins Grant Applications for 2010-2011, presented by Dort Baltes and Mary Beth Jackson and recommended by the Superintendent for approval:
  - A. Secondary Career and Technical Education Programs (Exhibit 10-518)
  - B. Adult Career and Technical Education Programs (Exhibit 10-519)

Mrs. Frakes requested that the funding for an upgrade of a position to office manager be removed from both grants. It was her understanding that no positions will be upgraded which result in a salary increase. Mrs. Scallan explained that the grants are for one year and unused funds will be returned. Mr. Walker suggested that the funds be re-allocated for use in the program.

Mrs. Scallan clarified that the funds allocated for a salary increase would be removed and those funds re-allocated for other costs pertinent to the career and technical program within the 2010-2011 school year. Dort Baltes stated that she would get with Mrs. Scallan and make the appropriate revisions.

Motion to approve the 2010-2011 Carl D. Perkins Grant Applications for Secondary Career and Technical Education Programs and Adult Career and Technical Education Programs with removal of the funding for an upgraded position of office manager and to re-allocate those funds for other program-related items, was made by Mrs. Frakes, seconded by Mr. Kelley and carried unanimously.

The Chairman recessed the Regular Meeting and called to order the Public Hearing at 4:40 p.m.

**PUBLIC HEARING:**

The proposed revision of School Board Policy 4-33(E) Zero Tolerance for Drugs was presented for consideration. The Chairman called for public comment; there was none.

Motion to approve revised School Board Policy 4-33(E) Zero Tolerance for Drugs as recommended by the Superintendent, was made by Mr. Hill, seconded by Mr. Kelley and carried unanimously (Exhibit 10-520).

The Chairman concluded the Public Hearing and reconvened the Regular Meeting at 4:41 p.m.

**CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:** None

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**INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:**

1. Motion to approve Seat Management Task Order No. 1-36, Longwood Wireless Project, amount not to exceed \$22,250, presented by Eric Mitchell and recommended by the Superintendent for approval, was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously (Exhibit 10-521).
2. Motion to approve Seat Management Change Order Eight, presented by Eric Mitchell and recommended by the Superintendent for approval was made by Mr. Kelley, seconded by Mr. Hill and carried unanimously (Exhibit 10-522).

**BIDS AND PURCHASING: None**

**ATTORNEY'S BUSINESS:**

Mr. McInnis stated that there has been discussion with the Superintendent regarding the potential for any claims by the school district in regard to oil spill issues. He requested the Board to authorize its Chairman to work with the Superintendent and himself, as Board attorney, to review those matters and in the event there is an appropriate claim or a claims group that the District should participate, he requested authorization to prepare and file any claims accordingly.

Motion to approve the request as stated by Mr. McInnis was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously.

**SUPERINTENDENT'S BUSINESS:**

1. Out-of-State Student Field Trips (Exhibit 10-523)

Dr. Tibbetts stated that Cheryl Seals and Elaine Anderson, Closing the Gap Specialists, spoke before the State Board of Education last week and will speak before the State Board of Education again in August.

**BOARD MEMBERS' BUSINESS:**

Mrs. Frakes made reference to an email from the Florida School Boards Association regarding litigation challenging class size penalties to school districts that are not in full compliance with class size. She asked if Okaloosa County was going to be in compliance. Dr. Tibbetts responded that the District has been working toward this and will make class size. She stated that the penalty is high for being out of compliance and that it is not financially prudent to not make class size. Mrs. Frakes informed the Board that the Florida School Boards Association is asking school boards to sign a resolution, along with a retainer agreement; however, she stated she is bringing this to the Board for information only, not as a recommendation.

Dr. Tibbetts stated that public education in Florida has never been adequately funded, and Florida superintendents will be addressing adequate funding in the near future, when the stimulus funds have been exhausted, affecting ESE programs and many other public programs. Mrs. Frakes stated that adequate funding has been on the legislative agenda every year for the past several years.

Mr. Kelley stated that the Board will hold a budget workshop Wednesday, July 30, 2010, beginning at 8:30 a.m.



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There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 4:50 p.m.

Jan Crawford, Recorder



ALEXIS TIBBETS, Ed.D.  
SUPERINTENDENT AND  
CORPORATE SECRETARY



RODNEY L. WALKER  
CHAIRMAN OF THE BOARD