

REGULAR MEETING – MARCH 8, 2010

The Invocation was offered by Mr. Kelley; the Pledge of Allegiance was led by Mrs. Thigpen.

The School Board of Okaloosa County met in Regular Session on March 8, 2010, in the School District Administration Building, 120 Lowery Place, SE, Fort Walton Beach, Florida.

PRESENT: Rodney Walker, Chairman
Cindy Frakes, Vice-Chairman
Howard Hill
Chuck Kelley
Cathy Thigpen

Alexis Tibbetts, Superintendent
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

APPROVAL OF AGENDA:

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously:

Consent Agenda: Revision to item #4, Appropriation of District 5 School Board Member Capital Outlay Funds to Niceville High School should be \$25,000.00; items #8 and #9 were moved to Discussion Agenda at the request of Mr. Kelley; added as item 20E, Termination of Employee #xxx-xx-4370.

In follow up to the recommendation at the Workshop on Thursday regarding the addition of the District's confidentiality agreement to the Memorandum of Understanding with Big Brothers Big Sisters, Mr. McInnis stated that with Board approval, the District's standard Student Records Confidentiality Addendum would be added to the contract with Big Brothers Big Sisters, and the contract would be revised with the Addendum.

SEAT Management Contract: Added as item #1, Task Order No. 1-31, Lewis Middle School and Central Administration Complex Wireless System Replacement Project, cost not to exceed \$29,641.

VISITORS:

1. The Board recognized Nicole Corey, Choctawhatchee High School, as State Champion of the FHSAA Girls Weightlifting Competition, 154 Weight Class (Exhibit 10-130).
3. Lee Hale was recognized as the 2010 Florida Assistant Principal of the Year (Exhibit 10-131).
2. The following individuals were honored as the Okaloosa County School District Outstanding School Volunteers for 2009-2010: Argentina Parker, Senior Adult Category, and Milkayla Morris, Youth Category. Kelly Edelman was recognized as the 2009-2010 Region 1 Outstanding School Volunteer, Adult Category (Exhibit 10-132).

PUBLIC DISCUSSION: No Request

REGULAR MEETING – MARCH 8, 2010

PERSONNEL APPOINTMENTS:

1. The recommendation of the Superintendent for the appointment by transfer of Billy Mikel to Director, DJJ Schools, was approved on a motion by Mr. Hill, seconded by Mrs. Frakes and carried unanimously (Exhibit 10-133).

COMMITTEE AND STAFF REPORTS: (Workshop Only)

1. In-County Travel paid for the period of February 4 – 17, 2010, presented by Rita Scallan (Exhibit 10-134)
2. Out-of-County Travel paid for the period of February 4-17, 2010, presented by Rita Scallan (Exhibit 10-135)
3. Grants Update, presented by Kaye McKinley (Exhibit 10-136)

CONSENT AGENDA:

Motion to approve the Consent Agenda as amended was made by Mr. Hill, seconded by Mrs. Thigpen and carried unanimously:

1. Minutes of Regular Meeting of February 22, 2010, recommended by the Superintendent for approval.
2. Appropriation of District 1 School Board Member Capital Outlay Funds to Longwood Elementary School for stage improvements in the amount of \$10,000.00, presented by Cindy Frakes and recommended by the Superintendent for approval (Exhibit 10-137).
3. Appropriation of District 4 School Board Member Capital Outlay Funds to Davidson Middle School for an auto scrubber floor machine in the amount of \$5862.00, presented by Cathy Thigpen and recommended by the Superintendent for approval (Exhibit 10-138).
4. Appropriation of District 5 School Board Member Capital Outlay Funds to Niceville High School for construction of restroom facilities for Niceville High School softball and practice fields in the amount of \$25,000.00, presented by Howard Hill and recommended by the Superintendent for approval (Exhibit 10-139).
5. Payment of Invoices dated March 8, 2010, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-140).
6. Warrants in the amount of \$21,470.024.94, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-141).
7. Acceptance of Donations, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-142).
8. Moved to Discussion Agenda #2 - Renewal of annual contract with Carr, Riggs & Ingram, LLP, for Independent Financial Statement and Compliance Audit Services for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval.
9. Moved to Discussion Agenda #3 - Renewal of annual contract with Carr, Riggs & Ingram, LLP, for Independent Audit of School Internal Funds for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval.

REGULAR MEETING – MARCH 8, 2010

10. Investment Advisory Services Agreement between the School Board of Okaloosa County and FAI Capital Management, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-143).
11. Resolution for Educational Facility Projects of the Okaloosa County School District, presented by Rita Scallan and recommended by the Superintendent for approval (Exhibit 10-144).
12. 403(b) Plan Compliance De-selection of Investment Product Providers effective April 1, 2010, presented by Jim Palmer and recommended by the Superintendent for approval (Exhibit 10-145):
 - A. American General Life Companies (Franklin)
 - B. VFS Financial (Veritrust)
13. Florida Inventory of School Houses (FISH) Certification of Facilities Data, presented by Dr. Bill Smith and recommended by the Superintendent for approval (Exhibit 10-146).
14. Math textbook adoptions for elementary, middle and high schools, presented by Steve McLaughlin and recommended by the Superintendent for approval (Exhibit 10-147).
15. Request for the addition of two SSTRIDE courses from the Florida Department of Education, presented by Jason Driver and recommended by the Superintendent for approval (Exhibit 10-148).
16. Okaloosa Applied Technology LPN Calendar for Summer 2010, presented by Brenda Leeth and Al Gardner and recommended by the Superintendent for approval (Exhibit 10-149).
17. Community Education: Zumba Classes at Laurel Hill School, presented by Al Gardner and recommended by the Superintendent for approval (Exhibit 10-150).
18. Revision of the Section 504 Procedural Manual, addition of Appendix D: Impartial Hearing Procedures, presented by Melody Sommer and recommended by the Superintendent for approval (Exhibit 10-151).
19. Memorandum of Understanding between the School Board of Okaloosa County and Big Brothers Big Sisters for the "Mentor Okaloosa" program for elementary grade students, presented by Kaye McKinley and recommended by the Superintendent for approval (Exhibit 10-152).
20. Personnel Recommendations, presented by Mike Foxworthy and recommended by the Superintendent for approval:
 - A. New Hire Report (Exhibit 10-153)
 - B. Leave Requests (Exhibit 10-154)
 - C. Transfer Report (Exhibit 10-153)
 - D. Suspension of Employee #xxx-xx-4440 (Revision of prior action) (Exhibit 10-155)
 - E. Termination of Employee #xxx-xx-4370 (Exhibit 10-156)
21. Employment Separations, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-157).
22. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Mike Foxworthy and recommended by the Superintendent for approval (Exhibit 10-158):
 - A. Susan Campbell, Niceville High School, 60 hours

REGULAR MEETING – MARCH 8, 2010

- B. Kathy Combest, Baker School, 10 hours
 - C. Linda Enzor, Transportation, 32 hours
 - D. Christa Settoon-Jackson, Silver Sands School, 14 hours
 - E. Joyce Lowrey, Crestview High School, 7.5 hours
 - F. Fiona Lukas, Baker School, 7.5 hours
 - G. Carrie Pike, Valparaiso Elementary School, 3.75 hours
23. Zoning Waivers, presented by Deputy Superintendents and recommended by the Superintendent for approval (Exhibit 10-159; see Zoning Waiver file).
24. State appropriated Equipment Assistance Grant for School Food Service Authorities 2009-2010, presented by Rick Norris and recommended by the Superintendent for approval Exhibit 10-160).
25. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 10-161; see bid file for additional information):
- A. Approval of Bids and Purchasing Requests:
 - (1) RFB 10-B13 Aluminum Bleachers, Meigs Middle School Stadium awarded to Sturdisteale Company, in the amount of \$76,923.00
 - (2) RFP10-P04 Intercom System Program, County-Wide, awarded to Ivanco
 - (3) Renewal of RFB 09-B16 E10 Gasoline, #2 Ultra Low Sulfur Diesel, and B20 Biodiesel Fuels, awarded to Mansfield Oil Company, Fixed Prices
 - (4) Renewal of RFB 07-B28 Annual Ceiling Tile Replacement, awarded to Champion Contractors, Inc., Curtis Remodeling and Paint Inc., and McDaniel and Assoc. of NWFL, Fixed Prices
 - (5) Renewal of RFB 06-B49 District-wide Magazine Subscriptions, awarded to Magazine Subscription Service Agency, Fixed Prices
 - (6) Tag-on-Bid #74300 Technology Refresh Program with Seminole State College, awarded to Dell Marketing, L.P., Fixed Prices
 - (7) Trane, Sole Source for Factory Direct Agreement, Maintenance
 - (8) The College Board, Sole Source for Advanced Placement College Board Examinations, \$394,839.00
 - (9) Retention Education, Inc., Sole Source for Sed De Saber-English for Everyone System, Safety, Health and Student Services, \$26,958.75
 - B. Rejection of Bids and Purchasing Requests: None
 - C. Service Agreements: None
26. Major Areas of Interest, presented by Mary Beth Jackson and recommended by the Superintendent (Exhibit 10-162).

REGULAR MEETING – MARCH 8, 2010

DISCUSSION AGENDA:

1. Proposed School Calendar for 2010-2011 (Calendar A), presented by Ryan Gore and recommended by the Superintendent for approval (Exhibit 10-122; February 22, 2010)

The following individuals addressed the Board regarding their support for proposed School Calendar B for 2010-2011: Katherine Stone, Warren Wilson, Sam Ammons, Cori Murphey, Sandi Williams, and Tavia Marez. Comments supporting School Calendar B included the additional weeks of quality classroom instruction for AP, IB, and FCAT testing, the probability that the additional instructional time could result in increased AP scores, and additional valuable science and math labs could be completed due to the additional instructional time.

Individuals who addressed the Board regarding their support for proposed School Calendar A for 2010-2011 were Sonia Martinez and Donna Clark. Both individuals encouraged the Board to consider the majority of support from the two surveys that were completed.

Motion to approve proposed 2010-2011 School Calendar A was made by Mrs. Thigpen. The Chairman passed the gavel to Mrs. Frakes and seconded Mrs. Thigpen's motion. The motion failed 2-3, Mrs. Frakes, Mr. Hill, and Mr. Kelley dissenting. The gavel was returned to the Chairman.

Motion was made to approve proposed 2010-2011 School Calendar B by Mr. Hill, seconded by Mr. Kelley, and carried 3-2, Mr. Walker and Mrs. Thigpen dissenting (Exhibit 10-123; February 22, 2010).

2. Renewal of annual contract with Carr, Riggs & Ingram, LLP, for Independent Financial Statement and Compliance Audit Services for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval.

Mr. Kelley stated that in discussion with Mrs. Scallan it was estimated that over a course of 60-90 days, approximately 20 hours would be involved in requesting RFP's for the Statement Audit. He stated that it would be justified for the District to go out for bid on a new contract as it would involve a minimal investment of time and effort on the District's part.

Motion was made by Mr. Kelley to solicit for RFP's for the Independent Financial Statement and Compliance Audit for Fiscal Year 2009-2010, seconded by Mrs. Frakes, and failed 2-3, Mr. Hill, Mrs. Thigpen, and Mr. Walker dissenting.

Motion to approve the renewal of the annual contract with Carr, Riggs & Ingram, LLP, for Independent Financial Statement and Compliance Audit Services for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-1, Mr. Kelley dissenting (Exhibit 10-163).

3. Renewal of annual contract with Carr, Riggs & Ingram, LLP, for Independent Audit of School Internal Funds for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval.

Mrs. Frakes inquired as to the amount of time involved in the RFP evaluation process for the Internal Funds Audit. Mrs. Scallan responded that it would take approximately 10-15 hours in addition to the estimated 20 hours for the Statement Audit. In response to questions regarding RFP's for both audits, Mrs. Scallan explained that since the RFP's for the two audits are separate, it is

REGULAR MEETING – MARCH 8, 2010

possible that two different firms could do the two audits. An RFP is not required for the Internal Funds Audit because it is exempt from Statute; however, historically the District has requested proposals for both services. She proposed that both audits be completed at the same time and to include a length long enough in the Internal Funds Audit to where both audits would be due at the same time in future years.

Mr. Kelley noted that Mrs. Scallan was asked to serve on a statewide committee, and he asked if it is anticipated that her time and efforts served on that committee would be in excess of the time involved in the RFP process at the local level. Mrs. Scallan responded that the statewide committee would take more of her time since the committee is evaluating 15 companies. Mr. Kelley expressed concern that the hours involved to obtain proposals in order to save the taxpayers' money on the two local audits was not taking precedence over the time spent on a statewide committee.

Mr. Walker disagreed with Mr. Kelley, stating that he did not vote against Mr. Kelley's previous motion because of the additional hours involved in the RFP process, but rather when the contract was originally approved, it was understood that an RFP would not be proposed until after both audits were completed this year.

Motion was made by Mr. Kelley to solicit for RFP's for the Independent Financial Statement and Compliance Audit for Fiscal Year 2009-2010. The motion failed for lack of a second.

For the record, Mrs. Frakes stated that the renewal contracts from Carr, Riggs & Ingram reflect a 13.63% reduction for the Statement Audit and a 6% reduction in the Internal Funds Audit, which shows good faith on their part. She stated she is not certain that the District would obtain a bid that was lower than the renewal offered by Carr, Riggs & Ingram. Mr. Hill stated that he was in support of the renewal contracts since an RFP is scheduled in November.

Motion to approve the renewal of the annual contract with Carr, Riggs & Ingram, LLP, for Independent Audit of School Internal Funds for Fiscal Year 2009-2010, presented by Rita Scallan and recommended by the Superintendent for approval, was made by Mr. Hill, seconded by Mrs. Thigpen and carried 4-1, Mr. Kelley dissenting (Exhibit 10-164).

CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:

1. Motion to Declare Interim Shared Savings for Program 3, Task Order No. 15, in the amount of \$1,971,472.37, presented by Rita Scallan and recommended by the Superintendent for approval was made by Mr. Hill, seconded by Mr. Kelley and carried unanimously (Exhibit 10-165).

INFORMATION TECHNOLOGY SEAT MANAGEMENT CONTRACT:

1. On a motion by Mr. Hill and seconded by Mrs. Thigpen, the Board unanimously approved Task Order No. 1-32, Lewis Middle School and Central Administration Complex Wireless System Replacement Project, cost not to exceed \$29,641, presented by Eric Mitchell and recommended by the Superintendent for approval (Exhibit 10-166).

BIDS AND PURCHASING: None

ATTORNEY'S BUSINESS: None

REGULAR MEETING – MARCH 8, 2010

SUPERINTENDENT'S BUSINESS:

1. Out-of-State Student Field Trips (Exhibit 10-167)

Dr. Tibbetts stated that the District has been ranked as having the most electrical efficient facilities in the Panhandle, and the second most efficient in overall energy costs. The District ranks 14th in the State for use of electricity and 20th for overall costs.

Dr. Tibbetts announced the following individuals and school who have advanced to the State finals in literacy awards: Carolyn McAllister-Reading Leader, Charlene Couvillon-Finalist for Reading Leader of the Year for Principals, Plew Elementary School-Reading Leadership Team, and Rowena Wood at Lewis Middle School-Finalist for the Middle School Reading Teacher of the Year.

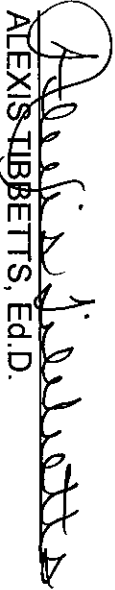
Dr. Tibbetts congratulated Edwins Elementary and Pryor Middle Schools as winners of the Parent Involvement Award. They will be given the Good Citizen Award.

Mrs. Thigpen commented that she appreciated the Board's perspective on the issue of the school calendar and applauded the Board members for their discussion and input.

BOARD MEMBERS' BUSINESS: None

There being no further business, and upon motion being duly made and seconded, the meeting was adjourned at 7:25 p.m.

Jan Crawford, Recorder


ALEXIS TIBBETTS, Ed.D.
SUPERINTENDENT AND
CORPORATE SECRETARY


RODNEY L. WALKER
CHAIRMAN OF THE BOARD