

## **REGULAR MEETING - OCTOBER 23, 2000**

The Invocation was offered by Mr. Taylor; the Pledge of Allegiance was led by Mrs. Frakes.

The School Board of Okaloosa County met in Regular Session on October 23, 2000, in the Fort Walton Beach Administration Building, 120 Lowery Place, SE.

**PRESENT:** Rodney Walker, Chairman  
Cindy Frakes, Vice-Chairman  
Don Gaetz  
Howard Hill  
Lloyd Taylor

Emmett Windham, Assistant Superintendent  
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

### **APPROVAL OF AGENDA:**

Mr. Hill requested Consent #24, added at Workshop, be moved to Discussion #3 for purposes of discussion. Mr. Gaetz requested Consent #25, added at Workshop, be moved to Discussion #4, to allow him to declare a potential conflict of interest. The Chairman approved these requests. All other changes were approved by the Chairman at Workshop.

Consent Agenda: Item #6 was deleted

Discussion Agenda: Added as item #2C., Waiver of OCEA Master Contract to pay a bonus to teachers and support personnel at Valparaiso Elementary; added as item #3, Professional Services Agreement with Anne Johnston for Crestview High School; added as item #4, Authorization to fund the purchase of property adjacent to Valparaiso Elementary from Reserves

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously.

### **VISITORS:**

1. Mr. Windham introduced Sharon Glass, Janelle Duffy, and Beth Navine of the American Red Cross to make a presentation on the "Masters of Disaster" curriculum kit to be donated to the schools. The curriculum materials have been approved by the State for incorporation into the current core curriculum. The kits include a video, lessons plans and activity books for use by the teachers. One K-2 grade level kit and one 3-5 grade level kit will be donated to each elementary school. A 6-8 grade level kit will be donated to each middle school. Additional kits may be ordered for \$45 each.

**PUBLIC DISCUSSION:** No Request

**PERSONNEL APPOINTMENTS:** None

### **COMMITTEE AND STAFF REPORTS (Workshop Only):**

1. Facilities Construction Update, presented by Bill Smith
2. Report on Medicaid Paperwork Requirements, requested by Don Gaetz

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3. Recommendation to Discontinue Health Screening Requirements for School Food Service Employees, presented by Karen Chapman, Director of Okaloosa County Health Department (Exhibit 00-659)
4. Instructional Technology Utilization in the Okaloosa County School District 2000 Report, presented by Mary Gunter (On file in the District Technology Office)

## **CONSENT AGENDA:**

The Consent Agenda as amended was unanimously approved on a motion by Mr. Hill and seconded by Mrs. Frakes:

1. Minutes of Workshop Meeting of October 5, 2000 and Minutes of Regular Meeting of October 9, 2000, recommended by the Superintendent for approval.
2. Budget Amendment to transfer \$250,000 from Insurance Reserve to Object 0742 for insurance claims, presented by Dennis Hundley and recommended by the Superintendent for approval.
3. Acceptance of donation to Laurel Hill School from George B. Wittmer in the amount of \$1090.00, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-660).
4. Acceptance of donation of a cable modem for each school media center (total cost of \$31,200) from Cox Communications, presented by Diane Kelley and recommended by the Superintendent for approval (Exhibit 00-661).
5. Surplus Property List #01-8, computers to be cannibalized, Bruner Middle School, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-662).
6. Deleted - Okaloosa County School District Facilities Five-Year Work Program, presented by Bill Smith and recommended by the Superintendent for approval.
7. Facility Use Contract between the School Board of Okaloosa County and YMCA of Florida's Emerald Coast, Inc., Playground Area Branch, for use of facilities by the Choctawhatchee High School Swim Team, presented by Donna Hannah and recommended by the Superintendent for approval (Exhibit 00-663).
8. Facility Use Contract between the School Board of Okaloosa County and YMCA of Florida's Emerald Coast, Inc., Playground Area Branch, for use of facilities by the Fort Walton Beach High School Swim Team, presented by Donna Hannah and recommended by the Superintendent for approval (Exhibit 00-664).
9. Facility Use Contract between the School Board of Okaloosa County and YMCA of Florida's Emerald Coast, Inc., Playground Area Branch, for use of facilities by the Niceville High School Swim Team, presented by Donna Hannah and recommended by the Superintendent for approval (Exhibit 00-665).
10. Volunteer List, compiled by Gayle Grimes and recommended by the Superintendent for approval (Exhibit 00-666).
11. Application for Goals 2000 Local Education Reform Grant 2000-2001, presented by Mary Gunter and recommended by the Superintendent for approval (Exhibit 00-667).
12. Agreement between the School Board of Okaloosa County and Network Video (Mary Esther Blvd.) to provide training to ESE students participating in the School

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- to Work/Community Based Instruction Program, presented by Liz Cavanah and recommended by the Superintendent for approval (Exhibit 00-668).
13. Agreement between the School Board of Okaloosa County and Okaloosa Fair Grounds to provide training to ESE students participating in the School to Work/Community Based Instruction Program, presented by Liz Cavanah and recommended by the Superintendent for approval (Exhibit 00-669).
  14. Agreement between the School Board of Okaloosa County and Pet Animal Welfare Society to provide training to ESE students participating in the School to Work/Community Based Instruction Program, presented by Liz Cavanah and recommended by the Superintendent for approval (Exhibit 00-670).
  15. Agreement between the School Board of Okaloosa County and ABC Child Care Center to provide training to ESE students participating in the School to Work/Community Based Instruction Program, presented by Liz Cavanah and recommended by the Superintendent for approval (Exhibit 00-671).
  16. Personnel Recommendations, presented by Becky Spence and recommended by the Superintendent for approval:
    - A. New Hire Report (Exhibit 00-672)
    - B. Leave Requests (Exhibit 00-673)
    - C. Transfer Report (Exhibit 00-672)
    - D. Termination of Employee #457-25-7855 (Exhibit 00-674)
  17. Employment Separations, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 00-675).
  18. Cleared Certification Requirements and Issuance of Contract for 2000-2001 School Year, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 00-676).
  19. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 00-677):
    - A. Amy Bowles, Valparaiso Elementary, 5 days
    - B. Cathy Czarnecki, Bruner Middle, 8.25 hours
    - C. Kathryn Phillips, Richbourg Middle, 1 day
    - D. Sammy Sowell, Niceville High, 6 days
  20. Zoning Waivers, presented by Emmett Windham and recommended by the Superintendent for approval (Exhibit 00-678).
  21. Surplus of two (2) buses, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 00-679).
  22. Authorization to transfer four (4) surplus buses of the District to Okaloosa Walton Community College Charter School for the transportation of students, presented by Jay McInnis and recommended by the Superintendent for approval (Exhibit 00-680).
  23. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 00-681; see bid file for additional information):
    - A. Approval of Bids and Purchasing Requests:
      - (1) Bid #01-B27 Transport Carts for Nutrition Center awarded to Designs, Furnishings & Equipment in the amount of \$13,375.00

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- (2) Bid #01-B29 Transportation Services, multiple award for long haul and short haul
- (3) Bid #01-B30 Seat Covers & Foam for Transportation awarded to United School Bus Seat Service
- (4) Bid #01-B31 School Sign for Ruckel Middle School awarded to Curtis Remodeling in the amount of \$10,387.00
- (5) Tag-on Bid #00-0098-SS with Manatee County School Board for purchase of Microcomputer Peripherals, Software and Services
- (6) Renewal of Sole Source, Systems Specialists, Inc., for Barber Colman Controls, Maintenance Department
- (7) Systems Specialists, Inc., Sole Source for Signal Graphics Software for Network 8000 Direct Digital Control System in the amount of \$10,339.60, Maintenance Department
- (8) Requisition to International Baccalaureate in the amount of \$19,304.00, Niceville High School
- (9) Requisition to International Baccalaureate in the amount of \$18,989.00, Choctawhatchee High School

B. Rejection of Bids and Purchasing Requests: None

### DISCUSSION AGENDA:

1. School Improvement Plan Requests, Responses and Updates, presented by Mary Gunter and recommended for approval by the Superintendent were unanimously approved on a motion by Mr. Hill and seconded by Mr. Taylor (Information on file in the District School Improvement Office):
  - A. School Advisory Council Membership for 2000/2001 - Baker, Kenwood Elementary, Pryor Middle, Valparaiso Elementary and Walker Elementary Schools
  - B. State Food Waiver - Bob Sikes Elementary School
  - C. State Food Waiver - Valparaiso Elementary School
2. Motion was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously to approve a Waiver of the OCEA Master Contract to pay a bonus to teachers and support personnel from Florida School Recognition Funds as recommended by the school advisory councils of the following schools, presented by Mary Gunter and recommended by the Superintendent for approval:
  - A. Antioch Elementary School (Exhibit 00-682)
  - B. Edwins Elementary School (Exhibit 00-683)
  - C. Valparaiso Elementary School (Exhibit 00-684)
3. Mr. Hill stated that he would like to table the Professional Services Agreement with Anne Johnston for Crestview High School until additional information can be presented. He stated that OCEA representatives have informed him that this service is provided by PAEC at no cost to the school.

Mr. Walker stated that he thought this was an on-going program designed specifically for Crestview High School.

Motion was made by Mr. Hill and seconded by Mrs. Frakes to table the Agreement until the next regular meeting. The motion carried 4-1, Mr. Walker dissenting.

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4. Mr. Gaetz declared a potential conflict of interest in the matter of authorizing funding for the purchase of property from Valparaiso Realty Company stating that he has an unrelated business relationship with the owner and in an abundance of caution he would abstain from discussion and voting on this matter. (Form 8B on file)

Motion to authorize funding the purchase of the property adjacent to Valparaiso Elementary used as the playground area from the Reserve account was made by Mr. Hill, seconded by Mr. Taylor and carried 4-0, Mr. Gaetz abstaining.

### **CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:**

1. Motion to approve Sverdrup/Delta Capital Outlay Program 2, Task Order No. 1, Change Order No. 22, was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously (Exhibit 00-685).
2. Motion to approve Sverdrup/Delta Capital Outlay Program 2, Task Order No. 2, Change Orders No. 10 and No. 11, was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously (Exhibit 00-686).
3. Motion to approve Sverdrup/Delta Capital Outlay Program 2, Task Order No. 3, Change Order No. 9, was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously (Exhibit 00-687).
4. The Board acknowledged receipt of the Program Status Report for September 2000 covering the activities of Sverdrup/Delta on the Okaloosa County School District Construction Management Program, submitted by Ray Gabriel, Program Manager (Exhibit 00-688).

**BIDS AND PURCHASING:** None

### **ATTORNEY'S BUSINESS:**

Mr. McInnis advised the Board that a hearing regarding an employment matter has been scheduled for November 9, 2000.

### **BOARD MEMBERS' BUSINESS:**

1. A revised School Board meeting schedule for November and December 2000 was distributed (Exhibit 00-689).

Mr. Hill expressed condolences for the tragic death of a Niceville High School student involved in a car accident that was alcohol related. He stated that he hoped this tragedy would be a wake-up call to students and parents that there is a problem with alcohol use by minors and the importance of parents being aware of their children's activities and whereabouts.

### **SUPERINTENDENT'S BUSINESS:**

1. Correspondence regarding concerns of having available nebulizations for children with asthma in the school - Information only (Exhibit 00-690)
2. Choctawhatchee High School boys basketball team to play in contests in Kentucky on December 1, 2000, and in Illinois on December 2, 2000 (Exhibit 00-691).
3. Choctawhatchee High School JROTC to travel to Fort Rucker, Alabama, on October 25, 2000 (Exhibit 00-692).

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4. Fort Walton Beach High School boys basketball team to compete in Kentucky on December 8-9, 2000 (Exhibit 00-693).
5. Niceville High School JROTC to visit Battleship Park in Mobile, Alabama, on October 30 and 31, 2000 (Exhibit 00-694).
6. Pryor Middle School sixth graders to travel to Montgomery, Alabama, on February 2, 2001 (Exhibit 00-695).

The Chairman recessed the Regular Meeting and called to order the Public Hearing at 6:15 p.m.

### **PUBLIC HEARING:**

Mr. McInnis presented revised School Board Policy 2-11(O), School Internal Funds. The revision is to relocate to this section a policy regarding the Cost of Football Tickets for Senior High Schools that was previously located in the Student chapter of the policy book. (Exhibit 00-696)

The Chairman called for public comment; there was none.

Motion to approve the revised policy as presented was made by Mr. Taylor and seconded by Mr. Hill.

Mr. Hill asked why the policy addressed only the price of football tickets and did not include other sports. Mr. Walker responded that this is a policy that has been in the book for a long time and he thought it was because of the amount of revenue generated in this area. However, since other sporting events are now producing more revenue, it may be time to address them also.

The motion carried unanimously.

Mr. McInnis presented revised School Board Policy Chapter 4, STUDENTS, which has been updated (Exhibit 00-697).

The Chairman called for public comment; there was none.

Motion to approve Chapter 4, STUDENTS, as presented was made by Mr. Taylor and seconded by Mr. Hill.

Mr. Hill recommended that in section 4-7(E)(1) the word "should" be changed to "shall". The recommendation was agreeable to all board members.

Mr. Hill recommended that in section 4-25(A)(7) that "recommended" be changed to "mandatory". Discussion concluded that in some instances a student may need privacy to take the medicine. Mr. Hill withdrew the recommendation.

The motion to approve Chapter 4 with the amendment to 4-7(E)(1) carried unanimously.

Mr. McInnis presented School Board Policy Chapter 5, STUDENT EDUCATION RECORDS, which has been updated (Exhibit 00-698).

The Chairman called for public comment; there was none.

Motion to approve Chapter 5 as presented was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously.

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Mr. McInnis presented Chapter 14, CHARTER SCHOOLS, which has been updated to include legislative changes only (Exhibit 00-699).

The Chairman called for public comment; there was none.

Motion to approve Chapter 14 as presented was made by Mrs. Frakes, seconded by Mr. Hill and carried unanimously.

The Chairman concluded the Public Hearing and reconvened the Regular Meeting at 6:22 p.m.

The Chairman reviewed the meeting schedule for November and December 2000.

There being no further business to come before the Board, and upon motion being duly made and seconded, the meeting was adjourned at 6:25 p.m.

Teresa Epperson, Recorder

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EMMETT WINDHAM  
ASSISTANT SUPERINTENDENT

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RODNEY L. WALKER  
CHAIRMAN OF THE BOARD