

REGULAR MEETING - MAY 8, 2000

The Invocation was offered by Mr. Taylor; the Pledge of Allegiance was led by Mrs. Frakes.

The School Board of Okaloosa County met in Regular Session on May 8, 2000, in the Okaloosa County Courthouse, Crestview, Florida.

PRESENT: Rodney Walker, Chairman
Cindy Frakes, Vice-Chairman
Don Gaetz
Howard Hill
Lloyd Taylor

Walter Gordon, Superintendent
C. Jeffrey McInnis, Esq., Attorney to the Board

The Chairman called the meeting to order at 6:00 p.m. and welcomed visitors and presenters.

APPROVAL OF AGENDA:

The Superintendent requested the addition of two items to the Consent Agenda: item #22, Donation of \$1000 to Destin Middle School, and item #23, Crestview High School Summer Institute for Original Credit. The Chairman approved the requests as emergency items. Item #22 was approved in order to receive the funds into this year's budget. Item #23 was approved in order to authorize funding and staffing for the summer school program. All other changes were approved at Workshop.

Consent Agenda: Added as item #20, Donation of \$500 to Destin Middle School; added as item #21, Donation of \$1200 to Laurel Hill School; added as item #22, Donation of \$1000 to Destin Middle School; added as item #23, Crestview High School Summer Institute for Original Credit.

Mr. McInnis submitted a correction to Consent #16, Lease Agreement with Okaloosa County for property adjacent to Shalimar Elementary, which included reverter language as discussed at Workshop.

Motion to approve the Agenda as amended was made by Mr. Hill, seconded by Mrs. Frakes and carried unanimously.

VISITORS: No Request

PUBLIC DISCUSSION: No Request

PERSONNEL APPOINTMENTS: None

COMMITTEE AND STAFF REPORT (Workshop Only):

1. Facilities Construction Update, presented by Bill Smith

CONSENT AGENDA:

Motion to approve the Consent Agenda as amended was made by Mr. Hill, seconded by Mr. Taylor and carried unanimously:

1. Minutes of Workshop Meeting of April 13, 2000; Minutes of Special Meeting of April 17, 2000; Minutes of Regular Meeting of April 17, 2000; and Minutes of Special Meeting of April 19, 2000, recommended by the Superintendent for approval.
2. Monthly Financial Report for April 2000, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-276).

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3. Payment of Invoices dated May 8, 2000, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-277).
4. Warrants in the amount of \$33,257,317.98, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-278).
5. Payroll Calendars for FY 2000-2001, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-279).
6. Acceptance of donation to Laurel Hill School Media Center from Pearl Tyner in the amount of \$851.00, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-280).
7. Acceptance of donation to Plew Elementary School from the Plew PTO in the amount of \$7650.00, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-281).
8. Acceptance of grant to Edwins Elementary School from Wal-Mart in the amount of \$1000.00 to support the physical education program, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-282).
9. Surplus Property List #00-22, vacuum cleaner to be cannibalized for parts, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-283).
10. Award of Contract to Equipment Sales Corporation in the amount of \$55,690.65 for the HVAC and electrical upgrades to the main mechanical room at Plew Elementary School, presented by Bill Smith and recommended by the Superintendent for approval (Exhibit 00-284).
11. Volunteer List, compiled by Gayle Grimes and recommended by the Superintendent for approval (Exhibit 00-285).
12. Personnel Recommendations, presented by Becky Spence and recommended by the Superintendent for approval:
 - A. New Hire Report (Exhibit 00-286)
 - B. Leave Requests (Exhibit 00-287)
 - C. Transfer Report (Exhibit 00-288)
13. Employment Separations, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 00-289).
14. Cleared Certification Requirements and Issuance of Contract for 1999-2000 School Year, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 00-290).
15. Reinstatement of Sick Leave due to line-of-duty illness/injury/medical examination, presented by Becky Spence and recommended by the Superintendent for approval (Exhibit 00-291):
 - A. Barbara Brown, Ruckel Middle, 3 days
 - B. Sondra Durrett, Pryor Middle, 6 days
 - C. James Griffith, Transportation, ½ day
 - D. Susan Griggs, Food Service, 63 hours
 - E. Lynn Land, Walker Elementary, ½ day
 - F. Robbin Moody, Sikes Elementary, 6 hours
 - G. Carole G. Peterson, Sikes Elementary, 8 days
 - H. Sammy Sowell, Niceville High, 1 day
16. Lease Agreement between the School Board of Okaloosa County and Okaloosa County for a parcel of undeveloped real property adjacent to the campus of

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Shalimar Elementary School for the construction, development and operation of a county judicial center complex, presented by Jeff McInnis and recommended by the Superintendent for approval (Exhibit 00-292).

17. Request to advertise a public hearing for the purpose of amending School Board Policy 13-7, Sale Price of Meals, to delete subsection (D) which prohibits the charging of meals, presented by Jimmie Bobo and recommended by the Superintendent for approval (Exhibit 00-293).
18. Bids and Purchasing, presented by Rick Norris and recommended by the Superintendent for approval (Exhibit 00-294; see bid file for additional information):

A. Approval of Bids and Purchasing Requests:

- (1) Bid #00-B43 Roll Toilet Tissue and Paper Towels, Fixed Prices for Year: Item no. 1 - Crestview Wholesale; item no. 2 - Commercial Supply Company; item no. 3 - Bay Paper Company; item no. 4 - Bay Paper Company
- (2) Bid #00-B44 Office and Classroom Cut-size Bond Paper, Fixed Prices for Year, awarded to Supreme Paper Supplies
- (3) Bid #00-B45 Boiler for Choctawhatchee High School, awarded to L.A. Sales and Salvage in the amount of \$26,887.27
- (4) Bid #01-B03 Tire Recapping, Fixed Prices for Year, awarded to GCR Truck Tire Center, estimated total of \$20,550.00
- (5) Bid #01-B07 Crackers and Cake Snacks, Fixed Prices for Year, awarded to Forehand Snack for Group I - Crackers and to McKee Foods for Group II - Cake Snacks
- (6) Renewal of Bid #98-B44 Janitorial Supplies, Fixed Prices for Year, awarded to Supreme Paper Supplies for Group II
- (7) Renewal of Bid #99-B6 Mop Services, Fixed Prices for Year, awarded to Spirit Services Company (formerly Flint Industrial)
- (8) Renewal of Bid #99-B7 Carpet and Tile, Fixed Prices for Year, awarded to Carpet City, Carpet One of the Emerald Coast d/b/a Stone Mountain Carpet Mill Outlet, Independent Flooring, Inc., and Simplers Carpet
- (9) Renewal of Bid #99-B8 Seat Covers and Foam, Fixed Prices for Year, awarded to Easy Way Products
- (10) Renewal of Bid #99-B9 Food Service Equipment & Supplies, Fixed Prices for Year, percent off catalog prices, awarded to Anchor Equipment Company, Inc. at 44.4% discount; Cummings Restaurant Equipment, Inc., at 12.5% discount; and Olney Restaurant Supply, Inc., at 15% discount
- (11) Renewal of Bid #00-B11 Film Wrap, Polyester & Polypropylene, Fixed Price for Year, awarded to Sun Packaging Tech, Inc., estimated total of \$19,342.50
- (12) New Century Education Corporation, Sole Source for purchase of New Century Courseware for Shalimar Elementary School in the amount of \$66,800.00

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- (13) School Renaissance Institute, Inc., Sole Source for Reading Renaissance Program Seminar in the amount of \$11,900.00, requested by Curriculum/Instruction

B. Rejection of Bids and Purchasing Requests: None

19. Budget Amendment #7, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-295).
20. Acceptance of donation in the amount of \$500 from Attorney David Pleat to Destin Middle School for the purchase of a video camera, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-296).
21. Acceptance of donation in the amount of \$1200 from Jessie Taylor to Laurel Hill School to fund the Honors Banquet with the remainder to be used at the principal's discretion, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-297).
22. Acceptance of donation in the amount of \$1000 from the Resurrection Catholic Church to Destin Middle School for the purchase of a Smart Board for the computer lab, presented by Dennis Hundley and recommended by the Superintendent for approval (Exhibit 00-298).
23. Crestview High School Summer Institute for original credit for incoming ninth grade students who are at-risk in reading and math, presented by Mary Gunter and recommended by the Superintendent for approval (Exhibit 00-299).

DISCUSSION AGENDA:

1. Motion to approve the Superintendent's instructional personnel recommendations for 2000-2001 was made by Mr. Taylor, seconded by Mr. Hill and carried unanimously (Exhibit 00-267, 4/17/00).
2. Mr. Hill requested the Chairman divide the question relative to the Superintendent's administrative and managerial personnel recommendations for 2000-2001 because he would like to make a motion to eliminate the Elementary Administrative Assistant position shared by Destin and Kenwood Elementary Schools.

Mr. Walker stated that the Superintendent is recommending the reduction of the Program Director for Athletics position and the Risk Management Specialist position as of July 1, 2000. He suggested the Board table the two reductions recommended by the Superintendent and the one reduction suggested by Mr. Hill until such time as the 2000-2001 budget is presented by the Superintendent. At that time the Board will have the opportunity to consider eliminating positions or adding positions.

Discussion followed regarding the effect of this action and the Board's rights and options for adding or deleting positions during the budget process. Mr. McInnis stated that if the Board holds in abeyance the three positions in question, the effect would be that new contracts would not currently be prepared for these positions. He further explained that the Board has two opportunities annually to affect personnel recommendations. The first opportunity is when the Superintendent presents the annual personnel recommendations and the other is when the Superintendent presents the recommended budget for the next fiscal year.

Motion was made by Mr. Hill to hold in abeyance the approval of the Program Director for Athletics, Risk Management Specialist and Elementary Administrative Assistant positions until the Superintendent presents the 2000-2001 budget and to approve the remainder of the administrative and managerial personnel recommendations for 2000-2001 as recommended by the Superintendent. The

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motion was seconded by Mr. Gaetz and carried unanimously. (Exhibit 00-268 and 00-269, 4/17/00)

CONSTRUCTION PROGRAM/OWNER'S REPRESENTATIVE'S BUSINESS:

1. Sverdrup/Delta Capital Outlay Program No. 2, Task Order No. 3, Change Order No. 1 was approved on a motion by Mr. Hill, seconded by Mr. Taylor and carried unanimously (Exhibit 00-300).

BIDS AND PURCHASING: None

ATTORNEY'S BUSINESS: None

BOARD MEMBERS' BUSINESS:

Mr. Gaetz asked if the budget workshop schedule had been determined. Mr. Gordon responded that the workshops would begin in June and the schedule should be ready by the end of the week.

Mr. Taylor announced that he would be out of town May 26-28.

Mrs. Frakes announced the kick-off for the Mentoring Initiative would be June 6 at 9:00 a.m. (place to be announced) and that the Lt. Governor would be attending.

Mr. Hill announced that he would be attending the Legislative Update session in Chipley on May 25th. Mrs. Frakes added that she would be attending also.

SUPERINTENDENT'S BUSINESS:

1. Destin Middle School 8th grade students to visit the New Orleans Jazzland Amusement Park on May 26, 2000 (Exhibit 00-301).
2. Edge Elementary School 5th grade students to visit New Orleans on May 19, 2000 (Exhibit 00-302).
3. Crestview High School JROTC cadets to attend summer camp at Ft. McClellan, Alabama, June 4-10, 2000 (Exhibit 00-303).
4. Submission of support personnel recommendations for 2000-2001 (Exhibit 00-304)

Mr. Gordon requested that he receive a courtesy copy of any information sent to principals or administrators by a Board member. He further requested that Board members make requests for information on specific issues to him or a district staff member.

There being no further business to come before the Board, and upon motion being duly made and seconded, the meeting was adjourned at 6:20 p.m.

Teresa Epperson, Recorder

WALTER C. GORDON
SUPERINTENDENT AND
EX-OFFICIO SECRETARY

RODNEY L. WALKER
CHAIRMAN OF THE BOARD