

**School District of Okaloosa County**  
**Quality Assurance**  
**TITLE IX, PART A – SCHOOL DISPUTE RESOLUTION PROCESS**

Requested School Name: \_\_\_\_\_

Requested School Address: \_\_\_\_\_

Requested School Phone: \_\_\_\_\_

Is this the school of origin?  Yes  No

(School of origin is defined as the school that the child attended when permanently housed or the school in which the child was last enrolled.)

If "No", provide the name and address of the last school the child attended:

\_\_\_\_\_

Student Name: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Student's Current Address: \_\_\_\_\_

Student's Current Phone: \_\_\_\_\_

Name of Parent/Guardian/Disputing Party's Name: \_\_\_\_\_

Relationship:  Parent  Guardian  Unaccompanied Youth  Other

Current Address: \_\_\_\_\_

Current Phone: \_\_\_\_\_

Does the student live in a shelter?  Yes  No

Reason for dispute:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Principal's Actions on the Dispute**

The homeless Liaison was notified of the dispute on this date: \_\_\_\_\_

The Principal took action within how many days after receiving notice of dispute? \_\_\_\_\_

Describe the action taken by the Principal to resolve the dispute:

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Was the dispute resolved?  Yes  No  
Proved explanation below (proved additional pages, if needed):

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If the dispute was not resolved, did the school provide the parent/guardian or unaccompanied youth with a written school placement decision that included information on his/her right to appeal this decision to the school district?

Yes  No

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

Did the school immediately provide the homeless liaison with a copy of this completed form?

Yes  No

\_\_\_\_\_  
Initials

\_\_\_\_\_  
Date