Teacher Evaluation Committee Meeting
June 6, 2018
2:00 PM
Niceville Dining Room

I. Approval of minutes from May 2, 2018

II. Old Business
   • Appeals – Tuesday, May 29, 7:45, STEMM Center
   • Updates to Evaluation Handbook
   • Consulting Teachers

III. New Business
   • Members for 2018-2019
   • TEC committee requirement

IV. Next Meeting – Wednesday, June 6, 2018

V. Adjourn
PROFESSIONAL SERVICES
JUNE 6, 2018 COMMITTEE MEETING

Please sign in on this sheet for attendance

Butler, Greg
Chambers, Marcus
Cihanowic, Dan
Cox, Angelique
Crump, Elaine
Heck, Michelle
King, Laura
Lancaster, Lynn
McClelland, Jason
Morris, Rosemarie
Osborn, Karen
Palmer, Jeff
Peek, Karen
Peterson, Joe
Ross, Duscha
Sanders, Kelli
Teacher Evaluation Committee Meeting
June 6, 2018
2 PM

In attendance:

Greg Butler
Dan Cihanowic
Angeline Cox
Elaine Crump
Laura King
Lynn Lancaster
Jason McClelland
Rosemarie Morris
Karen Osborn
Jeff Palmer
Karen Peek
Joe Peterson
Duscha Ross
Kelli Sanders

Absent:

Marcus Chambers

The meeting was called to order at 2 PM, by Karen Peek. She had a proxy for Marcus Chambers.

Approval of Agenda for June 6, 2018

Approval of Minutes from May 2, 2018

Old Business

- Appeals committee met on May 29.
- Changes to 2018-2019 evaluation handbook
  1. Format remains the same if we have no significant changes.
  2. Teachers changing position with a change in rubric will need to have a formal observation.
- New members to the committee will be reported prior to July meeting.

New Business

Adjourn
**Teacher Evaluation Committee Meeting**

May 2, 2018
4:00 PM
Niceville Dining Room

I. Approval of minutes from April 4, 2018

II. Old Business

- Appeals – Tuesday, May 29, 7:45, STEMM Center
- Appeals form sent to All OCSD Teachers – April Update
- Language for Teacher on Leave/Summative Evaluation and Appeals
- Language for First year teacher’s required two evaluations

III. New Business

- Calendar for next year
- Language for Informal Observations

IV. Next Meeting – Wednesday, June 6, 2018

V. Adjourn
PROFESSIONAL SERVICES
MAY 2, 2018 COMMITTEE MEETING

Please sign in on this sheet for attendance

Butler, Greg
Chambers, Marcus
Cihanowic, Dan
Cox, Angelique
Crump, Elaine
Heck, Michelle
King, Laura
Lancaster, Lynn
McClelland, Jason
Morris, Rosemarie
Osborn, Karen
Palmer, Jeff
Peek, Karen
Peterson, Joe
Ross, Duscha
Sanders, Kelli

proxy
proxy
proxy
proxy
proxy
proxy
proxy
proxy
proxy
proxy
proxy
Teacher Evaluation Committee Meeting

May 2, 2018
4:00 p.m.

In attendance: Elaine Crump
Greg Butler
Dan Cihanowic
Laura King
Rosemarie Morris
Karen Peek
Angelique Cox
Karen Osborn
Lynn Lancaster
Duscha Ross
Kelli Sanders

Absent: Marcus Chambers
Jason McClelland
Joe Peterson
Jeff Palmer
Michelle Heck

The meeting was called to order at 4:00 p.m., by Karen Peek. Peek had proxies from Mr. Chambers, Jason, Joe, Jeff, and Michelle.

Approval of Agenda for May 2, 2018

a) Elaine: Motion to approve agenda.
b) Lynn: Seconded.
Motion passed.

I. Approval of Minutes from April 4, 2018

a) Laura: Motion to accept minutes.
b) Dan: Seconded.
Motion passed.

II. Old Business

• Appeals – Tuesday, May 29, 7:45 am, STEMM Center
• Appeals form sent to all OCSD Teachers – April Update
• Language for Teachers on Leave/Summative Evaluation and Appeals
  a) Angelique: Motion that if an instructional employee is placed on board approved leave and such leave impacts the evaluation cycle, timelines may be extended in order for the evaluation cycle be completed.
  b) Osborn: Seconded.
  Motion passed.

• Language for First Year teacher’s required two evaluations
  Two evaluations (observations) along with some sort of student data. The form will be available for completion on Professional Growth.

III. New Business

• Calendar for next year
  August 1, 2018, meeting will be at the OCEA office. All other meetings will be held in the Niceville Dining Room.
• Language for Informal Observations
  Discussion on possible language.

IV. Next Meeting – Wednesday, June 6, 2018, 4:00 p.m., Niceville Dining Room
  a) Duscha: Motion to change meeting time on June 6, 2018, from 4:00 p.m. to 2:00 p.m.
  b) Dan: Seconded.
     Motion passed.

V. Adjourn
  Meeting adjourned at 5:00 p.m.
Teacher Evaluation Committee Meeting
April 4, 2018
4:00 PM
Niceville Dining Room

I. Approval of minutes from February 7, 2018

II. Old Business

III. New Business
- Teachers on Leave/SPS
- Appeals Date
- New Consulting Teachers
- 2018-2019 Instructional Evaluation System
  - New format required by DOE
  - Danielson 2007
  - Improved language for first year teachers that includes a SPS
  - Improved language for fall evaluation review
  - Teachers of visually impaired students request rubric change
  - Change in Rubrics/Informal option
  - Category 6 Pre observation form
  - Revisit of cut scores

IV. Next Meeting – Wednesday, May 2, 2018

V. Adjourn
Professional Services
April 4, 2018 Committee Meeting

Please sign in on this sheet for attendance

Butler, Greg
Chambers, Marcus
Cihanowic, Dan
Cox, Angelique
Crump, Elaine
 Heck, Michelle
King, Laura
Lancaster, Lynn
McClelland, Jason
Morris, Rosemarie
Osborn, Karen
Palmer, Jeff
Peek, Karen
Peterson, Joe
Ross, Duscha
Sanders, Kelli

[Signatures]

Proxy
Teacher Evaluation Committee Meeting
April 4, 2018
4:00 p.m.

In attendance:  Elaine Crump
                Greg Butler
                Dan Cihanowic
                Laura King
                Rosemarie Morris
                Karen Peek
                Jeff Palmer
                Angelique Cox
                Jason McClelland
                Karen Osborn
                Michelle Heck

Absent:       Marcus Chambers
              Lynn Lancaster
              Duscha Ross
              Kelli Sanders
              Joe Peterson

The meeting was called to order at 4:00 p.m., by Karen Peek. Elaine Crump had a proxy from Lynn Lancaster. Peek had a proxy from Duscha Ross and Mr. Chambers.

Approval of Agenda for April 4, 2018

a) Michelle: Motion to approve agenda.
b) Laura: Seconded.
Motion passed.

I. Approval of Minutes from February 7, 2018

a) Dan: Motion to accept minutes.
b) Jason: Seconded.
Motion passed.

II. Old Business

III. New Business

• Teachers on Leave/SPS
  Discussion.

• Appeals Date
  a) Greg: Motion to set appeals date for May 29, 2018.
  b) Laura: Seconded.
  Motion passed.

• New Consulting Teachers
  3 1/2 positions are available. Informational meetings for people interested will be held a couple of times in April to provide a clearer picture of what the program is. Applications and interviews hopefully in May.
• **2018-2019 Instructional Evaluation System:**
  
  - New format required by DOE
    
    Peek reviewed the new format with the TEC.
    
    Discussion.
  - Danielson 2007
    
    Discussion.
  - Improved language for first year teachers that includes an SPS
    
    Language needs to be a little more specific. Make administrators a little more aware of what this should look like for a first year teacher.
  - Improved language for fall evaluation review
    
    Language needs to be a little more specific.
  - Teachers of visually impaired students request rubric change
    
    Peek received a request from two teachers of the visually impaired to change the rubric.
    
    a) Elaine: Motion to give the visually impaired the rubric that fits them.
    
    b) Osborn: Seconded.
      Motion passed.
  - Change in Rubrics/Informal option
    
    a) Greg: Motion that if a teacher makes a move that causes a change in rubric, then the teacher will have a regular observation the first year, even if he/she were to have an informal that year.
    
    b) Jason: Seconded.
      Motion passed.
  - Category 6 Pre-observation form
    
    Notice of unsatisfactory performance - Peek to revise.
  - Revisit of cut scores
    
    Discussion.

**IV. Next Meeting** – Wednesday, May 2, 2018, 4:00 p.m., Niceville Dining Room

**V. Adjourn**

a) Dan: Motion to adjourn.

b) Michelle: Seconded.
Motion passed.

Meeting adjourned at 4:37 p.m.
PROFESSIONAL SERVICES  
MARCH 7, 2018 COMMITTEE MEETING  
Please sign in on this sheet for attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butler, Greg</td>
<td></td>
</tr>
<tr>
<td>Chambers, Marcus</td>
<td></td>
</tr>
<tr>
<td>Cihanowic, Dan</td>
<td></td>
</tr>
<tr>
<td>Cox, Angelique</td>
<td></td>
</tr>
<tr>
<td>Crump, Elaine</td>
<td></td>
</tr>
<tr>
<td>Heck, Michelle</td>
<td></td>
</tr>
<tr>
<td>King, Laura</td>
<td></td>
</tr>
<tr>
<td>Lancaster, Lynn</td>
<td></td>
</tr>
<tr>
<td>McClelland, Jason</td>
<td></td>
</tr>
<tr>
<td>Morris, Rosemarie</td>
<td></td>
</tr>
<tr>
<td>Osborn, Karen</td>
<td></td>
</tr>
<tr>
<td>Palmer, Jeff</td>
<td></td>
</tr>
<tr>
<td>Peek, Karen</td>
<td></td>
</tr>
<tr>
<td>Peterson, Joe</td>
<td></td>
</tr>
<tr>
<td>Ross, Duscha</td>
<td></td>
</tr>
<tr>
<td>Sanders, Kelli</td>
<td></td>
</tr>
</tbody>
</table>

*Cancelled*
PROFESSIONAL SERVICES
FEBRUARY 7, 2018 COMMITTEE MEETING

Please sign in on this sheet for attendance

Butler, Greg
Chambers, Marcus
Cihanowic, Dan
Cox, Angelique
Crump, Elaine
Heck, Michelle
King, Laura
Lancaster, Lynn
McClelland, Jason
Morris, Rosemarie
Osborn, Karen
Palmer, Jeff
Peek, Karen
Peterson, Joe
Ross, Duscha
Sanders, Kelli

[Signatures]

[Signature] proxy
[Signature] proxy
[Signature] proxy
[Signature] proxy
[Signature] proxy
[Signature] present, failed to sign
Teacher Evaluation Committee Meeting
February 7, 2018
4:00 PM
Niceville Dining Room

I. Approval of minutes from October 25, 2017

II. Old Business

III. New Business
   • K-2 MAP Calculations
   • Language relating to subject, date, time of observation
   • Clarification about elementary roster verification and semester class roster verification
   • Status update on the gradebook reports about missed classes
   • Question about the opening and closing of the roster verification tool

IV. Next Meeting – Wednesday, March 7, 2018

V. Adjourn
Teacher Evaluation Committee Meeting
February 7, 2018
4:00 p.m.

In attendance: Elaine Crump
Greg Butler
Dan Cihanowic
Laura King
Rosemarie Morris
Karen Peek
Lynn Lancaster
Duscha Ross
Joe Peterson
Jeff Palmer
Angelique Cox
Kelli Sanders

Absent: Marcus Chambers
Jason McClelland
Karen Osborn
Michelle Heck

The meeting was called to order at 4:00 p.m., by Karen Peek. Crump had a proxy from Osborn. Peek had a proxy from Michelle, Jason, and Mr. Chambers. Mr. Chambers has replaced Stacie Smith.

Approval of Agenda for February 7, 2018

a) Elaine: Motion to approve agenda.
b) Laura: Seconded.
   Motion passed.

I. Approval of Minutes from October 25, 2017

a) Laura: Motion to accept minutes.
b) Elaine: Seconded.
   Motion passed

II. Old Business

III. New Business

• K-2 MAP Calculations
  Peek will send K-2 people that attended MAP training a summary about their calculation methodology and where it is located.

• Language relating to subject, date, and time of observation
  Subject, date, and time of observation will be designated by the teacher (within reason).

• Clarification about elementary roster verification and semester class roster verification
  Discussion

• Status update on the gradebook reports about missed classes
  Discussion

• Question about the opening and closing of the roster verification tool
  Clarification and discussion
IV. Next Meeting – Wednesday, March 7, 2018, 4:00 p.m., Niceville Dining Room

V. Adjourn

Meeting adjourned at 4:37 p.m.
This afternoon's TEC meeting is cancelled. See everyone on Wednesday, February 7.

KAREN PEEK, PROGRAM DIRECTOR
PROFESSIONAL SERVICES

120 LOWERY PLACE S.E.
FORT WALTON BEACH, FL 32548
PHONE: 850-833-5857
FAX: 850-833-3988
Unless someone is waiting until 11:59, I don’t believe we have any pending business. Tomorrow’s TEC meeting is cancelled. Wishing everyone a wonderful winter break and Merry Christmas. Our next meeting will be Wednesday, January 3, at 4 PM.
The November TEC meeting was cancelled by an unanimous vote of the committee. Our next scheduled meeting is Wednesday, December 6.

KAREN PEEK, PROGRAM DIRECTOR
PROFESSIONAL SERVICES

120 LOWERY PLACE S.E.
FORT WALTON BEACH, FL 32548
PHONE: 850-833-5857
FAX: 850-833-3989
<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butler, Greg</td>
<td></td>
</tr>
<tr>
<td>Cihanowic, Dan</td>
<td></td>
</tr>
<tr>
<td>Cox, Angelique</td>
<td></td>
</tr>
<tr>
<td>Crump, Elaine</td>
<td></td>
</tr>
<tr>
<td>Heck, Michelle</td>
<td></td>
</tr>
<tr>
<td>King, Laura</td>
<td></td>
</tr>
<tr>
<td>Lancaster, Lynn</td>
<td></td>
</tr>
<tr>
<td>McClelland, Jason</td>
<td></td>
</tr>
<tr>
<td>Morris, Rosemarie</td>
<td></td>
</tr>
<tr>
<td>Osborn, Karen</td>
<td></td>
</tr>
<tr>
<td>Palmer, Jeff</td>
<td></td>
</tr>
<tr>
<td>Peek, Karen</td>
<td></td>
</tr>
<tr>
<td>Peterson, Joe</td>
<td></td>
</tr>
<tr>
<td>Ross, Duscha</td>
<td></td>
</tr>
<tr>
<td>Sanders, Kelli</td>
<td></td>
</tr>
<tr>
<td>Smith, Stacie</td>
<td></td>
</tr>
<tr>
<td>proxy</td>
<td></td>
</tr>
</tbody>
</table>
Teacher Evaluation Committee Meeting
October 25, 2017
4:00 PM
Niceville Dining Room

I. Approval of minutes from October 4, 2017

II. Old Business

III. New Business
   • SPS Appeals
   • Category 4 and Consulting Teachers

IV. Next Meeting – Wednesday, December 6, 2017

V. Adjourn
Teacher Evaluation Committee Meeting
October 25, 2017

4:00 p.m.

In attendance:  Elaine Crump
               Laura King
               Rosemarie Morris
               Karen Peek
               Jason McClelland
               Lynn Lancaster
               Duscha Ross
               Joe Peterson
               Jeff Palmer
               Angelique Cox

Absent:  Stacie Smith
         Greg Butler
         Dan Cihanowic
         Kelli Sanders
         Karen Osborn
         Michelle Heck

The meeting was called to order at 4:00 p.m., by Karen Peek. Crump had proxies for Butler, Osborn, and Cihanowic. Peek has a proxy from Smith and Sanders. McClelland had a proxy from Heck.

Approval of Agenda for October 25, 2017

a) Elaine: Motion to approve agenda.
b) Duscha: Seconded.
   Motion passed.

I. Approval of Minutes from October 4, 2017

a) Laura: Motion to accept minutes.
b) Lynn: Seconded.
   Motion passed with correction that the next meeting is October 25 rather than November 1, 2017.

II. Old Business

III. New Business

   • Appeals

Duscha presented the seventeen appeals that were submitted in the submission window.

- Twelve appeals were recalculated by MIS and require no action. Amos, D.; Mayer, G.; King, S; Crane, M.; Pedro, K.; Mixon, P.; Hicks, S.; Marshall-Claude, C.; Williams, T.; Gough, B.; Rogers, L.; Stuart, A.

- Three appeals were determined to be VAM calculation questions or errors and the recommendation was to refer all three to the state to be addressed by the state. Jens, K.; Malpass, P.; Misiewicz, H.
  a) Joe: Motion to accept the recommendation to refer all three appellants to the Florida Department of Education.
  b) Jason: Seconded.
     Motion passed.

- Two appeals required the TEC to address.
McCullough, P.: Disagrees with student weighting as a result of industry certification bundle vs. non-bundle results. Duscha explained we used the EDM methodology that is used for all teachers.

a) Laura: Motion to leave as is.
b) Rosemarie: Seconded.
Motion passed.

Stone, C.: Requested an extension be granted for exclusions due to hurricane.
a) No motion to address.

Stone, C.: Presented argument regarding number of students allowed to take AP courses and such policy's effect on pass rate.
a) No motion to address.

Stone, C.: Addresses the missing data for her two tested courses taught under one course code number.
a) No motion to address.

- **Category 4 Teachers and Consulting Teachers**
  Karen shared that three principals requested the Consulting Teachers be available to work with Category 4 teachers. Discussion.
  a) No motion to address.

- **Additional Column in Gradebook for Attendance**
  Elaine would like the committee to pursue getting an additional column added to Gradebook that totals number of absences that fall under the "all other" category. Peek will check with MIS and report back to the TEC.

- **November Meeting**
  Recommendation to cancel the November meeting.
  a) Joe: Motion to accept the recommendation.
b) Lynn: Seconded.
Motion passed.

**IV. Next Meeting** — Wednesday, December 6, 2017, 4:00 p.m., Niceville Dining Room

**V. Adjourn**

Meeting adjourned at 4:37 p.m.
Summary Document
October 25, 2017

Total Appeals: (Red = 7 Appeals Seeking further TEC determination on 10/25/2017)

1. JENS, K. - Rating dispute – recommended to State for action.
2. MALPASS, P. - Rating dispute - recommended to State for action.
3. MISIEWICZ, H. - Students not included in calculation; not present in State file. Recommended for State action.
4. MCCOLLOUGH, P. - Disagrees with student weighting as a result of IND CERT bundle vs. non-bundle results. For TEC Review.
5. STONE, C.
   a. Exclusion Extension Request Due to Hurricane – attached.
   b. AP Student Testing Pass Rate Percentages – attached.
   c. Students excluded- remedied. No further action.
   d. AP PHYSICS: C Mechanics and C E&M: Test differentiation requires schedule differentiation – attached
7. MAYER, G. - Incorrect SPS calculation; course amended; recalculated. No further action requested.
10. PEDRO, K. - Teacher did not participate in local verification. Complete.
11. MIXON, P. - Incorrect IPDP score; amended and re-calculated. Complete.
12. HICKS, S. - Teacher’s course recorded as Grade-Ineligible. Re-calculated. Complete.
13. MARSHALL-CLAUDE, C. - Teacher’s AICE course not aligned to test used; re-calculated. Complete.
14. WILLAMS, T. - Teacher did not participate in local verification. Complete.
16. ROGERS, L. - Teacher did not enter/provide data of required exams. Complete.
17. STUART, A. - Score review requested. Verified and clarified. No further action requested.
PROFESSIONAL SERVICES
OCTOBER 4, 2017 COMMITTEE MEETING
Please sign in on this sheet for attendance

Butler, Greg
Cihanowic, Dan
Cox, Angelique
Crump, Elaine
Heck, Michelle
King, Laura
Lancaster, Lynn
McClelland, Jason
Morris, Rosemarie
Osborn, Karen
Palmer, Jeff
Peek, Karen
Peterson, Joe
Ross, Duscha
Sanders, Kelli
Smith, Stacie

proxy
proxy
proxy
proxy
proxy
proxy
proxy
Teacher Evaluation Committee Meeting
October 4, 2017
4:00 PM
Niceville Dining Room

I. Approval of minutes from September 6, 2017

II. Old Business

III. New Business
   • Evaluation Data

IV. Next Meeting – Wednesday, November 1, 2017

V. Adjourn
In attendance: Elaine Crump  
Laura King  
Rosemarie Morris  
Karen Peek  
Jason McClelland  
Kelli Sanders  
Lynn Lancaster  
Karen Osborn  
Duscha Ross  
Michelle Heck  
Joe Peterson  
Jeff Palmer  

Absent:  
Stacie Smith  
Greg Butler  
Dan Cihanowic  
Angelique Cox  

The meeting was called to order at 4:00 p.m., by Karen Peek. Elaine has proxies from Dan, Greg, and Angelique. Peek has a proxy from Stacie.

Approval of Agenda for October 4, 2017

a) Michelle: Motion to approve agenda.
b) Laura: Seconded.
Motion passed.

I. Approval of Minutes from September 6, 2017

a) Osborn: Motion to accept minutes.
b) Lynn: Seconded.
Motion passed with correction that scores will be tentatively released on October 10, not September 10.

II. Old Business

III. New Business

- Evaluation Data

Discussion.

Duscha: Two NI/Dev teachers that were both former substitutes were hired on during the school year did not own their SPS. That can happen because of scheduling, i.e., which teacher of record owned the class.

a) Elaine: Motion that they get the score of the students assigned to them.
b) Laura: Seconded.
Motion passed.

a) Laura: Motion that scores are released October 10th, teachers have until October 24th to appeal, and the TEC will meet on October 25th for appeals.
b) Osborn: Seconded.
Motion passed.
IV. Next Meeting – Wednesday, November 1, 2017, 4:00 p.m., Niceville Dining Room

V. Adjourn

Meeting adjourned at 4:39 p.m.
<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butler, Greg</td>
</tr>
<tr>
<td>Cihanowic, Dan</td>
</tr>
<tr>
<td>Cox, Angelique</td>
</tr>
<tr>
<td>Crump, Elaine</td>
</tr>
<tr>
<td>Heck, Michelle</td>
</tr>
<tr>
<td>King, Laura</td>
</tr>
<tr>
<td>Lancaster, Lynn</td>
</tr>
<tr>
<td>McClelland, Jason</td>
</tr>
<tr>
<td>Morris, Rosemarie</td>
</tr>
<tr>
<td>Osborn, Karen</td>
</tr>
<tr>
<td>Palmer, Jeff</td>
</tr>
<tr>
<td>Peek, Karen</td>
</tr>
<tr>
<td>Peterson, Joe</td>
</tr>
<tr>
<td>Ross, Duscha</td>
</tr>
<tr>
<td>Sanders, Kelli</td>
</tr>
<tr>
<td>Smith, Stacie</td>
</tr>
</tbody>
</table>
Teacher Evaluation Committee Meeting
September 6, 2017
4:00 PM
Niceville Dining Room

I. Approval of minutes from June 13, 2017

II. Old Business

- Handbook Revisions
  - Behavior Analyst should be on the Therapeutic Specialist Rubric
  - Category 6 1st Observation Deadline
  - Section 7 Language
  - October 15 Consulting Teacher Deadline

III. New Business

- Committee members
- Local Roster Verification through PAWS
- SPS Overview
- Consulting Teacher Update

IV. Next Meeting -- Wednesday, October 4

V. Adjourn
Teacher Evaluation Committee Meeting
September 6, 2017
4:00 p.m.

In attendance: Elaine Crump
Laura King
Rosemarie Morris
Karen Peek
Angelique Cox
Jason McClelland
Greg Butler
Kelli Sanders
Lynn Lancaster
Karen Osborn
Duscha Ross
Dan Cihanowic
Michelle Heck
Joe Peterson

Absent: Stacie Smith
Jeff Palmer

The meeting was called to order at 4:00 p.m., by Karen Peek.

Approval of Agenda for September 6, 2017

a) Dan: Motion to approve agenda.
b) Greg: Seconded.
Motion passed.

I. Approval of Minutes from June 13, 2017

a) Greg: Motion to accept minutes.
b) Laura: Seconded.
Motion passed.

II. Old Business
- Handbook Revisions
  - Behavior Analysts should be on the Therapeutic Specialist Rubric
    On Page 34 and 35 of the Handbook the Behavior Analyst is on the Instructional Specialist Rubric.
    a) Kelli: Motion that Behavior Analyst should be on the Therapeutic Specialist Rubric.
    b) Dan: Seconded.
    Motion passed.

  - Category 6 1st Observation
    In one section of the handbook the 1st observation may happen on the 21st day and in another section it states within the first four weeks.
    a) Greg: We exempt the Category 6 teacher from the generic language of everybody else.
    b) Michelle: Seconded.
    Motion passed.
Section 7 Language
2016-2017 Handbook: Section 7 is the last section of handbook involving reporting requirements. FL DOE may want more information added to Inter-rater Reliability and Timely Feedback. If requested, changes would be done in blue.

October 15 Consulting Teacher Deadline
Deadline is set for the 15th of October, each Consulting Teacher has about 30 new teachers assigned to them. Peek will keep the committee updated on whether the deadline may need to be extended.

III. New Business

- Committee members
  The same committee members will make up the TEC for 2017-2018.

- Local Roster Verification through PAWS
  Discussion.

- SPS Overview
  Local Verification September 8-15. Formal presentation of the scores would be October 4, at the TEC meeting. Scores will be officially released on September 10, by 4:00 p.m.

- Consulting Teacher Update
  Discussion

IV. Next Meeting – Wednesday, October 4, 2017, 4:00 p.m., Niceville Dining Room

V. Adjourn

Meeting adjourned at 4:41 p.m.