

Choctawhatchee High School
Choral Music Department
Unanticipated Absence Form

Student Name: _____ Grade: _____

Class Period or Choir Name: _____

Date Submitted to the Director: _____

Parent Signature: _____

Each singer's attendance at rehearsals and performances has an effect on the quality of their choir's performance. Attendance also has an effect on each singer's grade. This form must be printed out, completed, and turned in to the director 3 school days after the absence in order for an absence to be possibly excused. Please do not assume by turning in the completed form, your absence is excused.

Date of Absence: _____ Type of Event: Rehearsal ____ Performance ____

1st Absence ____ 2nd Absence ____ 3rd Absence ____ (per semester)

Reason for absence: Illness ____ Family Emergency ____ Other (please explain) ____

Please provide any additional explanation:

PRINT, COMPLETE, AND HAND DELIVER THIS FORM TO THE DIRECTOR

For Official Use Only

Date Received by the Director _____

Action: Excused ____ Not Excused ____

Director _____

Unanticipated Absence